



PALM BEACH STATE COLLEGE

DISTRICT BOARD OF TRUSTEES

AMENDED AGENDA • AUGUST 20, 2024

Regular Meeting

Lake Worth Campus - DBOT

4:00 PM

Multi-Media Board Room, CE-129, 4200 Congress Avenue, Lake Worth, FL 33461

Palm Beach State College advances the economic and social growth of our community and global workforce through innovative, high-quality learning experiences that transform students' lives.

I. MEETING CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. COMMENTS AND RECOGNITIONS

- A. 2023-2024 Student Trustee Daniel Gil-Sanchez
- B. 2024-2025 Student Trustee Ryan Steeghs

III. AGENDA ADDITIONS/DELETIONS

IV. APPROVAL OF BOARD MINUTES

- A. Approve the June 18, 2024 Meeting Minutes

V. APPROVAL OF BOARD AGENDA

- A. Abstentions by Board Members
- B. Public Comments

VI. APPROVAL OF CONSENT AGENDA

A. Academic Affairs / Academic Innovation and Strategy / Student Services

- 1. Approve the 2023 - 2024 Waivers and Substitutions for Students with Disabilities

Staff Contact: Dr. Peter Barbatis, Vice President, Student Services and Enrollment Management

B. Finance and Administration

- 1. Approval to Certify Prequalified General, Mechanical/HVAC and Electrical Contractors and Authorize the President or Designee to Certify Firms on a Quarterly Basis

Staff Contacts: Ms. Jennifer Alvarez, Director, Procurement and Mr. Edgar Cintron, Director, Facilities

- 2. Approve the Statewide Mutual Aid Agreement

Staff Contact: Dr. Delsa R. Bush, Director, Security and Risk Management

VII. APPROVAL ITEMS REMOVED FROM CONSENT AGENDA

VIII. TRUSTEES' COMMITTEE REPORTS

IX. PRESIDENT'S REPORT

A. Summer 2024 Enrollment Update

Presenter: Dr. Peter Barbatis, Vice President, Student Services & Enrollment Management

B. State Insurance Health Plan Update

Presenter: Mr. Mike Pustizzi, Chief Human Resource Officer

C. Financial Aid Investigation Update

Presenters: Dr. Russell E. Kaufman, Chief Information Officer

X. INFORMATIONAL ITEMS

A. Academic Affairs / Academic Innovation and Strategy / Student Services

B. Finance and Administration

1. Monthly Financial Review & Analysis

Staff Contact: Mr. James Duffie, Vice President, Finance and Administration

2. First Reading - REPEAL 6Hx-18-4.63 Liquidated Damages

Presenters: Geovanni J. Denis, Esq., Associate General Counsel and Mr. Edgar Cintron, Director, Facilities

3. District Facilities Master Projects List Dated August 7, 2024

Staff Contact: Mr. Kirk Stetson, Manager, Facilities, Planning and Construction

4. First Reading - REPEAL 6Hx-18-4.51 Acquisition of Professional Architectural, Engineering, Landscape Architectural, or Land Surveying Services

Staff Contact: Mr. Edgar Cintron, Director, Facilities

5. First Reading - REPEAL 6Hx-18-4.52 Fees for Architects, Engineers, and Planners

Staff Contact: Mr. Edgar Cintron, Director, Facilities

6. Accept 4th Quarter Procurement Reports April 1, 2024 through June 30, 2024

Staff Contact: Ms. Jennifer Alvarez, Director, Procurement

C. Information Services

D. Human Resources

1. Quarterly Human Resources Executive Summary from April 1, 2024 to June 30, 2024

Staff Contact: Mr. Michael Pustizzi, Chief Human Resources Officer

E. Office of General Counsel

1. First Reading - Amendment of Board Policy 6Hx-18-1.00: The District Board of Trustees
2. First Reading - Amendment of Board Policy 6Hx-18-1.02: Meetings of the District Board of Trustees

Presenter: Giovanni J. Denis, Esq., Associate General Counsel

3. First Reading - REPEAL of Palm Beach State College District Board of Trustees Policy 6Hx-18-1.01, District Board of Trustees – Organization and Membership

Presenter: Giovanni J. Denis, Esq., Associate General Counsel

4. First Reading - REPEAL Powers, Duties, and Responsibilities of the DBOT Policy 6Hx-18-1.04

Presenter: Giovanni J. Denis, Esq., Associate General Counsel

5. First Reading - Amendment of Board Policy 6Hx-18-1.041 Notice to Amend, Repeal, or Adopt Board Rule

Presenter: Giovanni J. Denis, Esq., Associate General Counsel

6. Quarterly Litigation Report

Staff Contact: Giovanni J. Denis, Esq., Associate General Counsel

XI. ACTION ITEMS**A. Academic Affairs / Academic Innovation and Strategy / Student Services**

1. Approve the Annual Institutional General Education Certification

Presenter: Ms. Julie Sivigny, Dean, Curriculum

B. Finance and Administration

1. Approve the Construction Manager at Risk (CMaR) Agreement with Lebolo Construction Management, Inc. for the Lake Worth TC117 HVAC Replacement Project in Amount Not to Exceed \$3.2 Million and Authorize the President or Designee to Execute Agreement Documents.

- Staff Contacts:** Mr. Edgar Cintron, Director, Facilities and Ms. Jennifer Alvarez, Director, Procurement
2. Approve a Permanent Utility Easement to Allow Florida Power & Light (FPL) Access to Construct and Maintain a New Primary Electric Service, Equipment and Meter on the Palm Beach Gardens Campus.
Approve a Permanent Utility Easement for the Purpose of Allowing Florida Power & Light (FPL) Access to Construct and Maintain a New Primary Electric Service, Equipment and Meter on the Palm Beach Gardens Campus.
Staff Contact: Mr. Edgar Cintron, Director, Facilities
 3. Approve the Construction Manager at Risk (CMaR) Agreement with Kaufman Lynn Construction for the Palm Beach Gardens Concrete Spalling Repairs and AA & AD Stair Tower Replacement Project in Amount Not to Exceed \$4 Million.
Approve Construction Manager at Risk (CMaR) Agreement with Kaufman Lynn Construction for the Palm Beach Gardens Concrete Spalling Repairs and AA & AD Stair Tower Replacement Project in Amount Not to Exceed \$4 Million and Authorize the President or Designee to Execute the Agreement Documents.
Staff Contacts: Mr. Edgar Cintron, Director, Facilities and Ms. Jennifer Alvarez, Director, Procurement
 4. Second Reading - Approve the Amendment to Board Policy 6Hx-18-3.49 Sexual Predator or Offender Information Notification/Publication
Staff Contact: Dr. Delsa Bush, Director of Security, Safety and Risk Management

C. Information Services

1. Approve the Interlocal Purchasing System (TIPS) Contract #230901 with Innovate Audio Visual, Inc. in the Not to Exceed Amount of \$1,425,000 and Authorize the President to Execute the Agreement
Presenter: Dr. David Edris, Director, Client Support Services
2. Second Reading - Approve the New DBOT Policy: Acceptable Use of Artificial Intelligence Technologies
Staff Contact: Dr. Russell E. Kaufman, Chief Information Officer

XII. OTHER BUSINESS

- A. General Counsel Interviews
- B. President's 2023-2024 Evaluation
- C. President's 2024-2027 Contract
- D. Annual District Board of Trustees Reorganization
 - 1. Election of Chairperson
 - 2. Election of Vice-Chairperson
 - 3. Designation of Meeting Dates for Academic Year 2024-2025

XIII. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

- A. PBSC's Fall Term is scheduled from August 26, 2024 through December 16, 2024
 - Session 1 (Full term - 15 weeks): August 26, 2024 - December 16, 2024
 - Session 2 (Express A - 8 weeks): August 26, 2024 - October 17, 2024
 - Session 3 (12 weeks): September 16, 2024 - December 16, 2024
 - Session 4 (Express B - 8 weeks): October 21, 2024 - December 16, 2024
- B. The College is hosting the Student Success Summit on Friday, August 23, 2024, from 8:30-12:00 on the Palm Beach Gardens Campus.
- C. Save the Date: The Palm Beach State College Foundation's 2024 Golf Classic to benefit student scholarships will be held on Monday, September 23, 2024, at Royal Palm Yacht & Country Club. For more information visit: palmbeachstate.edu/foundation/golf
- D. The next District Board of Trustees meeting is scheduled for Tuesday, September 24, 2024. Immediately following the September meeting, the College is hosting a special celebration in recognition of Carolyn Williams' and Wendy Link's years of service on the District Board of Trustees. E-vites will be sent out to the Board and invited guests next week.

XIV. ADJOURNMENT