



PALM BEACH STATE COLLEGE

DISTRICT BOARD OF TRUSTEES
AGENDA • OCTOBER 15, 2024

Regular Meeting

Lake Worth Campus - DBOT

4:00 PM

Multi-Media Board Room, CE-129, 4200 Congress Avenue, Lake Worth, FL 33461

Palm Beach State College advances the economic and social growth of our community and global workforce through innovative, high-quality learning experiences that transform students' lives.

I. MEETING CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. COMMENTS AND RECOGNITIONS

A. Lake Worth Campus Update

Presenter: Ms. Barbara Cipriano, Provost and Dean, Lake Worth Campus

B. New Faculty Introductions

Presenter: Ms. Susan Bierster, Dean, Academic Affairs

III. AGENDA ADDITIONS/DELETIONS

IV. APPROVAL OF BOARD MINUTES

A. Approve the September 24, 2024 Meeting Minutes

V. APPROVAL OF BOARD AGENDA

A. Abstentions by Board Members

B. Public Comments

Motion to Approve the Agenda

VI. APPROVAL OF CONSENT AGENDA

A. Academic Affairs / Academic Innovation and Strategy / Student Services

B. Finance and Administration

1. Approval of the 2024/25 Unexpended Plant Fund 7 Adjusting Amendment

Staff Contact: Mr. James Duffie, Vice President, Finance and Administration

C. Information Services

VII. APPROVAL ITEMS REMOVED FROM CONSENT AGENDA

VIII. TRUSTEES' COMMITTEE REPORTS

IX. PRESIDENT'S REPORT

A. Economic Impact Survey

Presenter: Mr. Dave Weber, Executive Director, Planning, Research and Effectiveness

B. 6th Avenue Athletics Master Facility Plan

Presenter: Mr. Tom Viet, Consultant, Mr. John Scarpino, Director, Athletics, and Mr. Kirk Stetson, Manager, Facilities Construction and Planning

C. Legislative Update

Presenter: Ms. Abby Ross, Executive Director, Community Engagement and Special Assistant to the President

X. INFORMATIONAL ITEMS**A. Academic Affairs / Academic Innovation and Strategy / Student Services****1. 2023-2024 District Board of Trustees Self-Evaluation Assessment Analysis**

Staff Contact: Dr. Roger Yohe, Vice President, Academic Innovation and Strategy

B. Finance and Administration**1. District Facilities Master Projects List Dated October 1, 2024**

Staff Contact: Mr. Kirk Stetson, Manager, Facilities, Planning and Construction

2. First Reading - Repeal of District Board of Trustees Policy 6Hx-18-4.27 - "Senior Citizens Fee Waiver"

Staff Contact: Mr. James Duffie, Vice President, Finance and Administration

3. Financial Review and Analysis - September 2024

Presenter: Mr. James Duffie, Vice President, Finance and Administration

C. Information Services**D. Human Resources****1. First Reading - Amendment to District Board of Trustees Policy 6Hx-18-5.14 - "Employee Benefit Plans"**

Staff Contact: Ms. Cheryl Hare, Director Total Rewards

E. Office of General Counsel**1. First Reading - Amendment to District Board of Trustees Policy 6Hx-18-1.24 - "Public Records"**

Presenter: Mr. Giovanni J. Denis, Esq., Associate General Counsel

2. First Reading - Repeal of District Board of Trustees Policy 6Hx-18-1.25 - "Public Records Retention and Disposition"

Presenter: Mr. Giovanni J. Denis, Esq., Associate General Counsel

XI. ACTION ITEMS**A. Academic Affairs / Academic Innovation and Strategy / Student Services**

B. Finance and Administration

1. Approve Construction Manager at Risk (CMaR) Agreement with Proctor Construction for the Palm Beach Gardens Respiratory Lab Remodel Project in Amount Not to Exceed \$600,000, and Authorize the President or Designee to Execute the Agreement Documents.

Staff Contacts: Ms. Joan Rumsey, Assistant Director, Facilities and Ms. Jennifer Alvarez, Director, Procurement

2. Approve Contract Increase with Daikin Applied for TC117 HVAC Equipment Utilizing Omnia Partners Contract No. R200401 HVAC Equipment, Installation, Services and Related Products in the Amount of \$325,400.

Staff Contacts: Ms. Joan Rumsey, Assistant Director, Facilities and Ms. Jennifer Alvarez, Director, Procurement

3. Approve Short Form Agreement with Cape Design Engineering (CDE) for Design-Build Services for the SoFi User Experience Branding and Wayfinding project at the Palm Beach Gardens Campus and, Authorize the President or Designee to execute the Agreement Documents.

Staff Contacts: Mr. Edgar Cintron, Director, Facilities, and Ms. Jennifer Alvarez, Director, Procurement

4. Recommended Approval of Easement Improvement and Maintenance Agreement with TMRW Sports Inc.

Staff Contact: Mr. Edgar Cintron, Director, Facilities

C. Information Services**D. Human Resources**

1. Approve Contract Award for Life and Disability Insurances and Related Services RFP2025-01LC to The Standard in the amount of \$1,343,021 Over a Three-Year Period, and Authorize the President or Designee to Execute the Contract Documents.

Staff Contacts: Ms. Cheryl Hare, Director, Total Rewards and Ms. Jennifer Alvarez, Director, Procurement

2. Approve the November Salary Range Adjustment.

Staff Contact: Ms. Cheryl Hare, Director, Total Rewards

3. Approve the General Increase for Non-Bargaining Regular and Fixed-Term Employees.

Staff Contact: Ms. Cheryl Hare, Director, Total Rewards

XII. OTHER BUSINESS

XIII. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

A. Registration for Spring 2025 began on October 4, 2024. The term runs from January 7, 2025, through May 1, 2025.

Spring 2025 Sessions:

Session 1 (Full Term - 15 weeks): January 7 - May 1, 2025

Session 2 (Express A - 7.5 weeks): January 7 - February 27, 2025

Session 3 (12 Week): January 27 - May 1, 2025

Session 4 (Express B - 8 weeks): March 10 - May 1, 2025

B. The AFC Trustee Commission Meeting is being held in Orlando November 7-8, 2024.

C. The 2nd Annual Emerald Torch Awards Gala will be held on Saturday, November 16, 2024, at 6:00 pm on the Lake Worth Campus Commons Area.

D. The next District Board of Trustees meeting is scheduled for Tuesday, November 19, 2024, at the Boca Raton Campus in the Humanities & Technology Building Room HT 103.

XIV. ADJOURNMENT

*Palm Beach State College District Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a "Public Comment Card". Procedures for making public comments are as follows:

1. Complete comment card including your name, address, telephone number and agenda item number (if appropriate).
2. Submit the completed card to the executive administrative assistant to the board (seated on the right side of the dais). Anyone wishing to speak must submit a completed card prior to the start of the meeting. Comment cards will not be accepted at any other time of the meeting.
3. When your name is called, approach the podium with the microphone, and state your name and address for the record.
4. Comments are limited to three (3) minutes. This is the opportunity for persons wishing to make public comments regarding an agenda item to speak.

Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board.