



PALM BEACH STATE COLLEGE

DISTRICT BOARD OF TRUSTEES
AGENDA • OCTOBER 15, 2024

Regular Meeting

Lake Worth Campus - DBOT

4:00 PM

Multi-Media Board Room, CE-129, 4200 Congress Avenue, Lake Worth, FL 33461

Palm Beach State College advances the economic and social growth of our community and global workforce through innovative, high-quality learning experiences that transform students' lives.

I. MEETING CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. COMMENTS AND RECOGNITIONS

A. Lake Worth Campus Update

Presenter: Ms. Barbara Cipriano, Provost and Dean, Lake Worth Campus

B. New Faculty Introductions

Presenter: Ms. Susan Bierster, Dean, Academic Affairs

III. AGENDA ADDITIONS/DELETIONS

IV. APPROVAL OF BOARD MINUTES

A. Approve the September 24, 2024 Meeting Minutes

V. APPROVAL OF BOARD AGENDA

A. Abstentions by Board Members

B. Public Comments

Motion to Approve the Agenda

VI. APPROVAL OF CONSENT AGENDA

A. Academic Affairs / Academic Innovation and Strategy / Student Services

B. Finance and Administration

1. Approval of the 2024/25 Unexpended Plant Fund 7 Adjusting Amendment

Staff Contact: Mr. James Duffie, Vice President, Finance and Administration

C. Information Services

VII. APPROVAL ITEMS REMOVED FROM CONSENT AGENDA

VIII. TRUSTEES' COMMITTEE REPORTS

IX. PRESIDENT'S REPORT

A. Economic Impact Survey

Presenter: Mr. Dave Weber, Executive Director, Planning, Research and Effectiveness

B. 6th Avenue Athletics Master Facility Plan

Presenter: Mr. Tom Viet, Consultant, Mr. John Scarpino, Director, Athletics, and Mr. Kirk Stetson, Manager, Facilities Construction and Planning

C. Legislative Update

Presenter: Ms. Abby Ross, Executive Director, Community Engagement and Special Assistant to the President

X. INFORMATIONAL ITEMS**A. Academic Affairs / Academic Innovation and Strategy / Student Services****1. 2023-2024 District Board of Trustees Self-Evaluation Assessment Analysis Staff**

Contact: Dr. Roger Yohe, Vice President, Academic Innovation and Strategy

B. Finance and Administration**1. District Facilities Master Projects List Dated October 1, 2024**

Staff Contact: Mr. Kirk Stetson, Manager, Facilities, Planning and Construction

2. First Reading - Repeal of District Board of Trustees Policy 6Hx-18-4.27 - "Senior Citizens Fee Waiver"

Staff Contact: Mr. James Duffie, Vice President, Finance and Administration

3. Financial Review and Analysis - September 2024

Presenter: Mr. James Duffie, Vice President, Finance and Administration

C. Information Services**D. Human Resources****1. First Reading - Amendment to District Board of Trustees Policy 6Hx-18-5.14 - "Employee Benefit Plans"**

Staff Contact: Ms. Cheryl Hare, Director Total Rewards

E. Office of General Counsel**1. First Reading - Amendment to District Board of Trustees Policy 6Hx-18-1.24 - "Public Records"**

Presenter: Mr. Geovanni J. Denis, Esq., Associate General Counsel

2. First Reading - Repeal of District Board of Trustees Policy 6Hx-18-1.25 - "Public Records Retention and Disposition"

Presenter: Mr. Geovanni J. Denis, Esq., Associate General Counsel

XI. ACTION ITEMS

A. Academic Affairs / Academic Innovation and Strategy / Student Services**B. Finance and Administration**

1. Approve Construction Manager at Risk (CMaR) Agreement with Proctor Construction for the Palm Beach Gardens Respiratory Lab Remodel Project in Amount Not to Exceed \$600,000, and Authorize the President or Designee to Execute the Agreement Documents.

Staff Contacts: Ms. Joan Rumsey, Assistant Director, Facilities and Ms. Jennifer Alvarez, Director, Procurement

2. Approve Contract Increase with Daikin Applied for TC117 HVAC Equipment Utilizing Omnia Partners Contract No. R200401 HVAC Equipment, Installation, Services and Related Products in the Amount of \$325,400.

Staff Contacts: Ms. Joan Rumsey, Assistant Director, Facilities and Ms. Jennifer Alvarez, Director, Procurement

3. Approve Short Form Agreement with Cape Design Engineering (CDE) for Design-Build Services for the SoFi User Experience Branding and Wayfinding project at the Palm Beach Gardens Campus, and Authorize the President or Designee to execute the Agreement Documents.

Staff Contacts: Mr. Edgar Cintron, Director, Facilities, and Ms. Jennifer Alvarez, Director, Procurement

4. Recommended Approval of Easement Improvement and Maintenance Agreement with TMRW Sports Inc.

Presenter: Mr. Edgar Cintron, Director, Facilities

C. Information Services**D. Human Resources**

1. Approve Contract Award for Life and Disability Insurances and Related Services RFP2025-01LC to The Standard in the amount of \$1,343,021 Over a Three-Year Period, and Authorize the President or Designee to Execute the Contract Documents.

Staff Contacts: Ms. Cheryl Hare, Director, Total Rewards and Ms. Jennifer Alvarez, Director, Procurement

2. Approve the November Salary Range Adjustment.

Staff Contact: Ms. Cheryl Hare, Director, Total Rewards

3. Approve the General Increase for Non-Bargaining Regular and Fixed-Term Employees.

Staff Contact: Ms. Cheryl Hare, Director, Total Rewards

XII. OTHER BUSINESS

XIII. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

- A.** Registration for Spring 2025 began on October 4, 2024. The term runs from January 7, 2025, through May 1, 2025.
Spring 2025 Sessions:
Session 1 (Full Term - 15 weeks): January 7 - May 1, 2025
Session 2 (Express A - 7.5 weeks): January 7 - February 27, 2025
Session 3 (12 Week): January 27 - May 1, 2025
Session 4 (Express B - 8 weeks): March 10 - May 1, 2025
- B.** The AFC Trustee Commission Meeting is being held in Orlando November 7-8, 2024.
- C.** The 2nd Annual Emerald Torch Awards Gala will be held on Saturday, November 16, 2024, at 6:00 pm on the Lake Worth Campus Commons Area.
- D.** The next District Board of Trustees meeting is scheduled for Tuesday, November 19, 2024, at the Boca Raton Campus in the Humanities & Technology Building Room HT 103.

XIV. ADJOURNMENT

*Palm Beach State College District Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a "Public Comment Card". Procedures for making public comments are as follows:

1. Complete comment card including your name, address, telephone number and agenda item number (if appropriate).
2. Submit the completed card to the executive administrative assistant to the board (seated on the right side of the dais). Anyone wishing to speak must submit a completed card prior to the start of the meeting. Comment cards will not be accepted at any other time of the meeting.
3. When your name is called, approach the podium with the microphone, and state your name and address for the record.
4. Comments are limited to three (3) minutes. This is the opportunity for persons wishing to make public comments regarding an agenda item to speak.

Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board.

**Palm Beach State College
District Board of Trustees Meeting**



Lake Worth Campus New Faculty

Susan Bierster

Dean of Academic Affairs

October 15, 2024



Professor John Normandin, Music



South Florida native, born and raised in Hialeah, FL where he learned to play the trombone in the public school system.

Received his AA degree from Broward College; Bachelor's in Music Education and Masters of Music in Jazz Performance from FIU.

Doctoral Candidate of Musical Arts in Jazz Performance at University of Miami.

Band Director for middle school in Hialeah for 19 years. His bands consistently earned Superior ratings at FBA Music Performance Assessments.

Adjunct professor for 12 years at Miami-Dade College directing the Jazz Ensemble and Low Brass Studio.

His love for music extends beyond the classroom and you can find him performing around the South Florida tri-county area playing Classical, Jazz, Compa and Salsa.



Professor Erika Locke-Williams, Music



Native of West Palm Beach and it was from her parents that she developed and nourished her talent as a musician.

Bachelor of Science in Musica Education from Florida A&M.

Master of Music Education as a vocal and piano major from FSU.

Specialist Degree in Educational Leadership and doctoral students from Nova Southeastern Univ.

Middle School chorus, orchestra and band teacher both in Florida and Georgia.

Locally she has taught and Directed Bands and Choral at Lake Worth Middle School and UB Kinsey Elementary School.

Began as an adjunct at Palm Beach State College in 2006 at Palm Beach Gardens campus. She has also taught for Miami Dade College and Barry University.

She is a piano, voice and band instructor for Faith's Place Center for the Arts. Serves on the board for the Young Singers of the Palm Beaches, the Youth Orchestra of Palm Beach County and VP of the CamAnaiStrings, Inc. Foundation.



Professor Ashley Ferguson, Mathematics



Born in South Florida but raised in Port Charlotte, Florida.

Master of Science in both Applied Mathematics and Chemical Engineering from Florida Institute of Technology.

Co-authored a paper that was published in Chemical Engineering Science. The topic was on her graduate research study the transport properties of random bimodal and multimodal fiber structures.

Bachelor of Science from FIT in Mathematical Sciences and Chemical Engineering.

Before coming to PBSC Professor Ferguson was a Senior Instructor of Mathematics at University of South Carolina Beaufort. She taught a variety of undergraduate math and physics courses. In addition, she was involved in creating the undergraduate degree program for mathematical sciences.

Outside of teaching, Professor Ferguson is involved in musical theatre productions, wind ensembles and jazz groups as part of the clarinet and saxophone sections.



Professor Lulu Abukhalil, Mathematics



Master of Science in Math Education from Nova Southeastern University.

Bachelor of Science in Secondary Mathematics Education from Indian River State College.

For the past 13 years was a math tutor in the Student Learning Center at Palm Beach Gardens campus.

Former Professor Christine Bush was her inspiration and motivator to complete both her bachelor's and master's degree.

Finds immense joy in simplifying complex concepts and helping students overcome their fear of math.

Her major milestone was earning her Master's while being a Mom to 4 children and working at PBSC's SLC.



Dr. John DeStefano, Biology



Born and raised in Long Island but settled in South Florida when he began his medical practice.

Earned his AA degree from Suffolk County Community College

Bachelors of Science in Biology at Stonybrook

Doctor of Podiatric Medicine from California College of Podiatric Medicine.

Had 33-year career as a licensed Doctor of Podiatric Physician and Surgeon in Palm Beach County.

Adjunct professor at PBSC since 2017. Temporary full-time faculty for almost 2 years before becoming permanent full-time faculty.

His ability to connect academics with real life applications makes him highly effective in the classroom.

His love for teaching comes out clearly when teaching science labs where he can provide hands-on teaching and learning.

Loves to cook, fix things in his garage and in the lab and frees his mind by getting out on his motorcycle.

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024
To: Members of the District Board of Trustees
From: Ava L. Parker, J.D., President
Subject: Approve 2024/25 Unexpended Plant Fund 7 Adjusting Amendment
Staff Contact: Mr. James E. Duffie, Vice President, Finance & Administration

Summary:

Background/Pertinent Facts:

The timing requirements of budget preparation necessitate an annual adjusting amendment to the Fund 7 budget to include the following information that is not available at the time of budget preparation:

- Encumbrance carry forward of budget associated with open purchase orders as of June 30, 2024
- Adjustment of the estimated project balances to include actual activity from the time of budget prep to fiscal year-end
- Budget expenditures for actual revenue received through June 30, 2024
- Adjust the beginning fund balance to reflect the actual fund balance at the fiscal year end of June 30, 2024
- Adjust ending fund balance to reflect all the above information now added

Financial Impact: N/A

Strategic Goal(s) Addressed: Ensure growth by attracting and retaining students through effective alignment of programs, services, and resources for a changing marketplace. Maximize resources.

Duration of Contract: N/A

RECOMMEND: Approval

Attachments: 2024-2025 Fund7BudgetSummary.pdf

Links: N/A

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.

Palm Beach State College
 Budget Summary
 Fiscal Year: 2024-2025

	Unexpended Plant Fund 7
Funds Balance, July 1	\$ 77,489,930.28
Add: 2024/2025 Estimated Revenues	15,462,824.00
Total Available	92,952,754.28
Deduct: Budgeted Expenditures	87,252,754.28
Estimated Fund Balance, June 30, 2025	\$ 5,700,000.00

Palm Beach State College
 Budget Summary
 Fiscal Year: 2024-2025

	Unexpended Plant Fund 7
Fund Balance, July 1	\$ 77,489,930.28
Add: 2024/25 Estimated Revenues	
Local Funds (Estimate) Fees and Interest	5,250,000.00
License Tag Fees (Estimate)	450,000.00
Public Education Capital Outlay (Student Library/Media Center)	9,762,824.00
	15,462,824.00
Total Available	92,952,754.28
Deduct: Budgeted Expenditures	87,252,754.28
Unallocated Balance Anticipated as of June 30, 2025	\$ 5,700,000.00

Fund 7 Budget Summary Detail For Fiscal Year 2024-2025

Funds Available

From Prior Year		
Local Funds		15,138,549.51
Student Capital Improvement Fees		19,848,210.71
Foundation Support		4,944,680.96
License Tag Fees		2,779,723.51
Public Education Capital Outlay		34,778,765.59
		77,489,930.28
2024-25 Funding		
Local Funds (Estimate) Fees and Interest		5,250,000.00
Capital Outlay & Debit Service (Estimated License Tag Fees)		450,000.00
Public Education Capital Outlay (Student Library/Media Center)		9,762,824.00
		15,462,824.00
		92,952,754.28

Total Available Funding

Projects

Student Capital Bond Principal/Interest 24-25		1,237,500.00
Technology Refresh		386,471.25
Security Initiatives		297,619.44
Deferred Maintenance		13,197,507.96
Remodeling and Renovation		29,078,946.60
Master Planning		5,184,462.33
New Dental Health		37,870,246.70
		87,252,754.28

Total Anticipated Allocations

Unallocated Balance Anticipated as of June 30, 2025	5,700,000.00
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**PALM BEACH STATE COLLEGE
ANALYSIS OF PLANT FUND EXPENDITURES
FOR THE 2024/2025 FISCAL YEAR**

RECAPITULATION BY SOURCE

	<i>TOTAL FUNDS</i>	<i>OTHER</i>	<i>LICENSE TAG FEES</i>	<i>STUDENT CAPITAL FEES BOND</i>	<i>CAPITAL BONDS</i>	<i>PECO FUNDS</i>
BEGINNING BALANCE 7/01/2024	77,489,930.28	39,931,441.18	2,779,723.51	0.00	0.00	34,778,765.59
BOND PROCEEDS/RESERVE	0.00			0.00	0.00	
ADD: REVENUE	15,462,824.00	5,250,000.00	450,000.00			9,762,824.00
TRANSFER IN	0.00					
TRANSFER OUT	0.00					
DED: EXPENDITURES	(87,252,754.28)	(39,931,441.18)	(2,779,723.51)	0.00		(44,541,589.59)
ENDING BALANCE 6/30/2025	5,700,000.00	5,250,000.00	450,000.00	0.00	0.00	0.00

EXPENDITURES BY PROJECT AND SOURCE

	<i>TOTAL FUNDS</i>	<i>OTHER</i>	<i>LICENSE TAG FEES</i>	<i>STUDENT CAPITAL FEES BOND</i>	<i>CAPITAL BONDS</i>	<i>PECO FUNDS</i>
#02 - LOCAL FUNDS - Master Planning, Deferred Maint, Security Initiatives	2,267,280.24	2,267,280.24				
#02 - LOCAL FUNDS - Loxahatchee Medical Dental Building	10,916,790.76	10,916,790.76				
#02 - LOCAL FUNDS - Renovation/Remodel	1,513,122.20	1,513,122.20				
#02 - LOCAL FUNDS - Technology Refresh	386,471.25	386,471.25				
#47 - STUDENT CAPITAL IMPROVEMENT FEES - New Student Services Bldg	-	-				
#47 - STUDENT CAPITAL IMPROVEMENT FEES - Master Planning	4,653,411.76	4,653,411.76				
#47 - STUDENT CAPITAL IMPROVEMENT FEES - Renovation/Remodel	6,329,388.10	6,329,388.10				
#47 - STUDENT CAPITAL IMPROVEMENT FEES - Technology Refresh	0.00	-				
#47 - STUDENT CAPITAL IMPROVEMENT FEES - 2024/2025 Bond Payment	1,237,500.00	1,237,500.00				
#47 - STUDENT CAPITAL IMPROVEMENT FEES - DENTAL at Loxahatchee	5,046,212.86	5,046,212.86				
#47 - STUDENT CAPITAL IMPROVEMENT FEES - Deferred Maintenance	2,581,697.99	2,581,697.99				
#17 - Public Education Capital Outlay - FY18 DENTAL HEALTH Loxahatchee	465,630.81					465,630.81
#17 - Public Education Capital Outlay - FY23 DENTAL HEALTH Loxahatchee	14,376,029.51					14,376,029.51
#17 - Public Education Capital Outlay - FY23 Deferred Maintenance	9,102,122.18					9,102,122.18
#17 - Public Education Capital Outlay - FY23 Renovation/Remodel	7,958,947.44					7,958,947.44
#17 - Public Education Capital Outlay - Emergency Response Training Center	2,876,035.65					2,876,035.65
#17 - Public Education Capital Outlay - Student Library/Media Center	9,762,824.00					9,762,824.00
#63 - GENREN/REN/M&R/SITE IMP (SUM OF DIGITS)	0.00					-
Foundation Support - Dental Health Building	4,306,051.75	4,306,051.75				
Foundation Support - Renovation/Remodel	638,629.21	638,629.21				
Capital Outlay & Debit Service (License Tag Fees) - Loxahatchee	2,759,531.01		2,759,531.01			
Capital Outlay & Debit Service (License Tag Fees) - Remodeling & Renovation	20,192.50		20,192.50			
L-731 - EQUIPMENT ALL DEPARTMENTS	21,742.21	21,742.21				
L-90x - Parking Decal	33,142.85	33,142.85				
TOTAL	87,252,754.28	39,931,441.18	2,779,723.51	0.00	0.00	44,541,589.59

The Economic Value of Palm Beach State College

August 2024

EXECUTIVE SUMMARY

Palm Beach State College (PBSC) creates value in many ways. The college plays a key role in helping students increase their employability and achieve their individual potential. The college draws students to the county, generating new dollars and opportunities for Palm Beach County. PBSC provides students with the education, training, and skills they need to have fulfilling and prosperous careers. Furthermore, PBSC is a place for students to meet new people, increase their self-confidence, and promote their overall health and well-being.

PBSC influences both the lives of its students and the county economy. The college supports a variety of industries in Palm Beach County, serves county businesses, and benefits society as a whole in Florida from an expanded economy and improved quality of life. Additionally, the benefits created by PBSC extend to the state and local government through increased tax revenues and public sector savings.

This study measures the economic impacts created by PBSC on the business community and the benefits the college generates in return for the investments made by its key stakeholder groups—students, taxpayers, and society. The following two analyses are presented:

- **Economic impact analysis**
- **Investment analysis**

All results reflect employee, student, and financial data, provided by the college, for fiscal year (FY) 2022-23. Impacts on the Palm Beach County economy are reported under the economic impact analysis and are measured in terms of added income. The returns on investment to students, taxpayers, and society in Florida are reported under the investment analysis.

PBSC influences both the **lives of its students** and the **county economy**.

ECONOMIC IMPACT ANALYSIS

PBSC promotes economic growth in Palm Beach County through its direct expenditures and the resulting expenditures of students and county businesses. The college serves as an employer and buyer of goods and services for its day-to-day and construction operations. The college's activities attract students from outside Palm Beach County, whose expenditures benefit county vendors. In addition, PBSC is one of the primary sources of higher education to Palm Beach County residents and a supplier of trained workers to county industries, enhancing overall productivity in the county workforce.

Operations Spending Impact

PBSC adds economic value to Palm Beach County as an employer of county residents and a large-scale buyer of goods and services. In FY 2022-23, the college employed 2,720 full-time and part-time faculty and staff, 84% of whom lived in Palm Beach County. Total payroll at PBSC was \$133.6 million, much of which was spent in the county for groceries, mortgage and rent payments, dining out, and other household expenses. In addition, the college spent \$68.7 million on expenses related to facilities, supplies, and professional services.

PBSC's operations spending added \$176.1 million in income to the county during the analysis year. This figure represents the college's payroll, the multiplier effects generated by the in-county spending of the college and its employees, and a downward adjustment to account for funding that the college received from county sources. The \$176.1 million in added income is equivalent to supporting 3,068 jobs in the county.

Student Spending Impact

Around 12% of students attending PBSC originated from outside the county in FY 2022-23, and some of these students relocated to Palm Beach County to attend PBSC. These students may not have come to the county if the college did not exist. In addition, some in-county students, referred to as retained students, would have left Palm Beach County if not for the existence of PBSC. While attending the college, these relocated and

Impacts created by PBSC in FY 2022-23

\$176.1 million

Operations Spending Impact

\$44.5 million

Student Spending Impact

\$1.2 billion

Alumni Impact

\$1.4 billion

Total Impact

or

18,187

Jobs Supported

retained students spent money on groceries, accommodation, transportation, and other household expenses. This spending generated \$44.5 million in added income for the county economy in FY 2022-23, which supported 635 jobs in Palm Beach County.

One out of every 63 jobs in Palm Beach County is supported by the activities of PBSC and its students.

Alumni Impact

The education and training PBSC provides for county residents has the greatest impact. Since the establishment of the college, students have studied at PBSC and entered the county workforce with greater knowledge and new skills. Today, hundreds of thousands of former PBSC students are employed in Palm Beach County. As a result of their education from PBSC, the students receive higher earnings and increase the productivity of the businesses that employ them. In FY 2022-23, PBSC alumni generated \$1.2 billion in added income for the county economy, which is equivalent to supporting 14,484 jobs.

Total Impact

PBSC added \$1.4 billion in income to the Palm Beach County economy during the analysis year, equal to the sum of the operations spending impact, the student spending impact, and the alumni impact. For context, the \$1.4 billion impact was equal to approximately 1.2% of the total gross regional product (GRP) of Palm Beach County. This contribution that the college provided on its own is about half the size of the entire Transportation & Warehousing industry in the county.

PBSC's total impact can also be expressed in terms of jobs supported. The \$1.4 billion impact supported 18,187 county jobs, using the jobs-to-sales ratios specific to each industry in the county. This means that one out of every 63 jobs in Palm Beach County is supported by the activities of PBSC and its students. In addition, the \$1.4 billion, or 18,187 supported jobs, stemmed from different industry sectors. For instance, among non-education industry sectors, the spending of PBSC and its students and the activities of its alumni in the Real Estate & Rental & Leasing industry sector supported 2,503 jobs in FY 2022-23. If the college did not exist, these impacts would not have been generated in Palm Beach County.

PBSC impacts by industry (jobs supported)

Real Estate & Rental & Leasing

2,503

Retail Trade

2,329

Health Care & Social Assistance

2,232

Other Services (except Public Administration)

2,200

Professional & Technical Services

885

INVESTMENT ANALYSIS

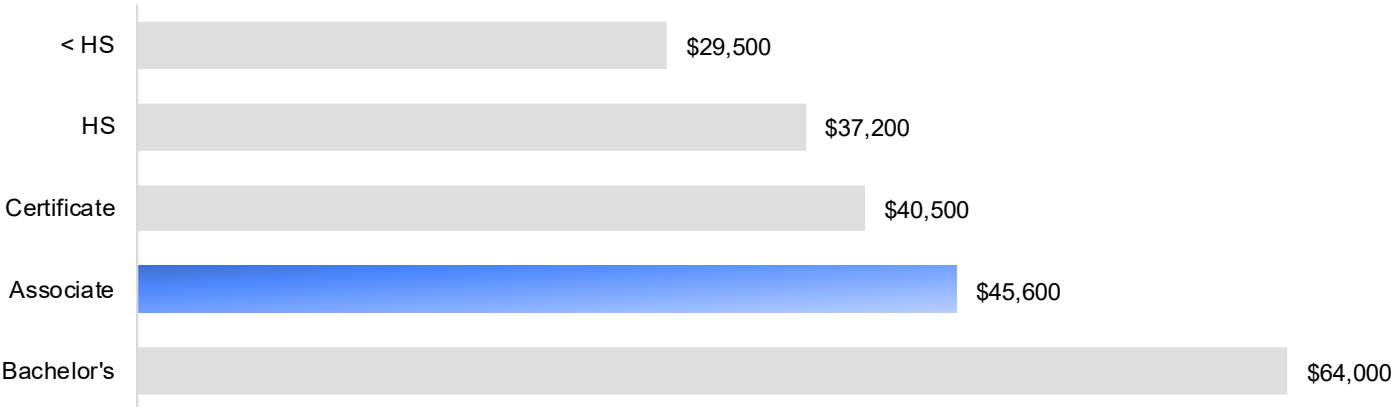
An investment analysis evaluates the costs associated with a proposed venture against its expected benefits. The analysis presented here evaluates PBSC as an investment from the perspectives of students, taxpayers, and society in Florida. As with the economic impact analysis, this analysis considers only FY 2022-23 activities.

Student Perspective

In FY 2022-23, PBSC served 34,573 credit and 3,753 non-credit students. In order to attend the college, the students paid for tuition, fees, books, and supplies. They also took out loans and will incur interest on those loans. Additionally, students gave up money they would have otherwise earned had they been working instead of attending college. The total investment made by PBSC’s students in FY 2022-23 amounted to a present value of \$113.5 million, equal to \$65.6 million in out-of-pocket expenses (including future principal and interest on student loans) and \$47.9 million in forgone time and money.

In return for their investment, PBSC’s students will receive a stream of higher future earnings that will continue to grow throughout their working lives. For example, the average PBSC associate degree graduate from FY 2022-23 will see annual earnings that are \$8,400 higher than a person with a high school diploma or equivalent working in Florida. Over a working lifetime, the benefits of the associate degree over a high school diploma will amount to an undiscounted value of \$344,00 in higher earnings per graduate. The present value of the cumulative higher future earnings that PBSC’s FY 2022-23 students will receive over their working careers is \$731.7 million.

The average associate degree graduate from PBSC will see an increase in earnings of **\$8,400** each year compared to a person with a high school diploma or equivalent working in Florida.



The students' benefit-cost ratio is 6.4. In other words, for every dollar students invest in PBSC in the form of out-of-pocket expenses and forgone time and money, they will receive a cumulative value of \$6.40 in higher future earnings. Annually, the students' investment in PBSC has an average annual internal rate of return of 21.7%, which is impressive compared to the U.S. stock market's 30-year average rate of return of 10.1%.

Taxpayer Perspective

PBSC generates more in tax revenue than it receives. These benefits to taxpayers consist primarily of taxes that the state and local government will collect from the added revenue created in the state. As PBSC students will earn more, they will make higher tax payments throughout their working lives. Students' employers will also make higher tax payments as they increase their output and purchases of goods and services. By the end of the FY 2022-23 students' working lives, the state and local government will have collected a present value of \$223.6 million in added taxes.

Benefits to taxpayers will also consist of savings generated by the improved lifestyles of PBSC students and the corresponding reduced government services. Education is statistically correlated with a variety of lifestyle changes. The education that PBSC students receive will generate savings in three main categories: 1) health care, 2) justice system, and 3) income assistance. Improved health will lower students' demand for national health care services. In addition, costs related to the justice system will decrease. PBSC students will be more employable, so their reduced demand for income assistance such as welfare and unemployment benefits will benefit taxpayers. For a list of study references, contact the college for a copy of the main report. Altogether, the present value of the benefits associated with an education from PBSC will generate \$31.8 million in savings to state and local taxpayers.

Total taxpayer benefits amount to \$255.4 million, the present value sum of the added tax revenue and public sector savings. Taxpayer costs are \$88.0 million, equal to the amount of state and local government funding PBSC received in FY 2022-23. These benefits and costs yield a benefit-cost ratio of 2.9. This means that for every dollar of public money invested in PBSC in FY 2022-23, taxpayers will receive a cumulative present value

Students see a high rate of return for their investment in PBSC

21.7%

Average annual rate of return for PBSC students

10.1%

Stock market 30-year average annual return

0.5%

Interest earned on savings account (national deposit rate)

Source: Forbes' S&P 500, 1994-2023. FDIC.gov, March 2023.

For every dollar of public money invested in PBSC, taxpayers will receive a cumulative value of \$2.90 over the course of the students' working lives.

of \$2.90 over the course of the students' working lives. The average annual internal rate of return for taxpayers is 7.6%, which compares favorably to other long-term investments in the public sector.

Social Perspective

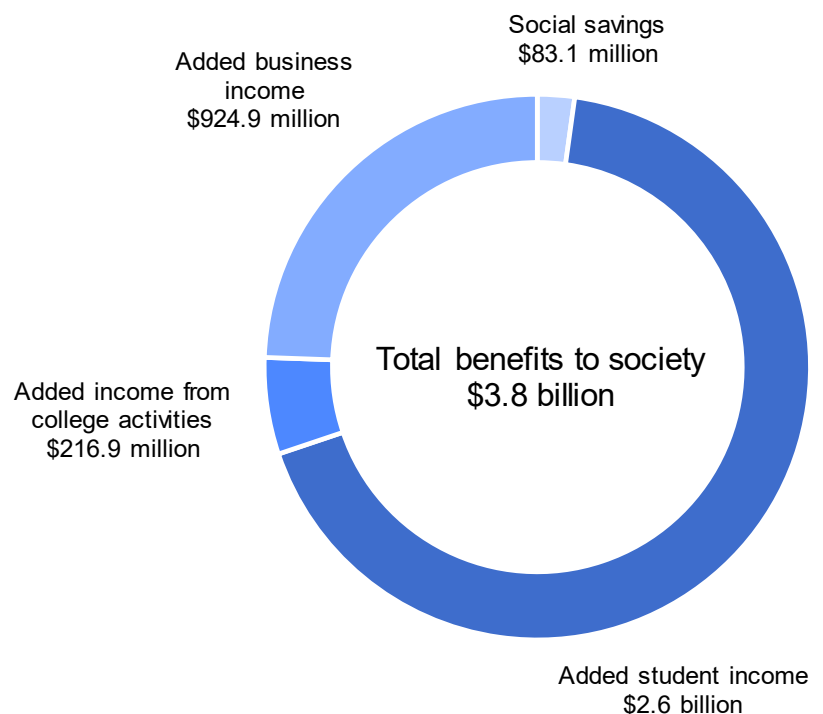
Society as a whole in Florida benefits from the presence of PBSC in two major ways. Primarily, society benefits from an increased economic base in the state. This is attributed to the added income from students' increased lifetime earnings (added student income) and increased business output (added business income), which raise economic prosperity in Florida.

Benefits to society also consist of the savings generated by the improved lifestyles of PBSC students. As discussed in the previous section, education is statistically correlated with a variety of lifestyle changes that generate social savings. Note that these costs are avoided by the consumers but are distinct from the costs avoided by the taxpayers outlined above. Health care savings include avoided medical costs associated with smoking, obesity, substance abuse, and depression. Justice system savings include avoided costs to the government and society due to less judicial activity. Income assistance savings include reduced welfare and unemployment claims. For a list of study references, contact the college for a copy of the main report.

Altogether, the social benefits of PBSC equal a present value of \$3.8 billion. These benefits include \$2.6 billion in added student income, \$924.9 million in added business income, \$216.9 million in added income from college activities, as well as \$83.1 million in social savings related to health, the justice system, and income assistance in Florida. People in Florida invested a present value total of \$291.1 million in PBSC in FY 2022-23. The cost includes all the college and student costs.

The benefit-cost ratio for society is 13.0, equal to the \$3.8 billion in benefits divided by the \$291.1 million in costs. In other words, for every dollar invested in PBSC, people in Florida will receive a cumulative value of \$13.00 in benefits. The benefits of this investment will occur for as long as PBSC's FY 2022-23 students remain employed in the state workforce.

Social benefits in Florida from PBSC



Summary of Investment Analysis Results

The results of the analysis demonstrate that PBSC is a strong investment for all three major stakeholder groups—students, taxpayers, and society. As shown, students receive a great return for their investments in an education from PBSC. At the same time, taxpayers’ investment in PBSC returns more to government budgets than it costs and creates a wide range of social benefits throughout Florida.

Summary of investment analysis results

STUDENT PERSPECTIVE

\$731.7 million
Present value benefits

\$113.5 million
Present value costs

\$618.2 million
Net present value

6.4 **21.7%**
Benefit-cost ratio Rate of return

TAXPAYER PERSPECTIVE

\$255.4 million
Present value benefits

\$88.0 million
Present value costs

\$167.4 million
Net present value

2.9 **7.6%**
Benefit-cost ratio Rate of return

SOCIAL PERSPECTIVE

\$3.8 billion
Present value benefits

\$291.1 million
Present value costs

\$3.5 billion
Net present value

13.0 **n/a***
Benefit-cost ratio Rate of return

* The rate of return is not reported for the social perspective because the beneficiaries are not necessarily the same as the original investors.

Conclusion

The results of this study demonstrate that PBSC creates value from multiple perspectives. The college benefits county businesses by increasing consumer spending in the county and supplying a steady flow of qualified, trained workers to the workforce. PBSC enriches the lives of students by raising their lifetime earnings and helping them achieve their individual potential. The college benefits state and local taxpayers through increased tax receipts and a reduced demand for government-supported social services. Finally, PBSC benefits society as a whole in Florida by creating a more prosperous economy and generating a variety of savings through the improved lifestyles of students.

The results of this study demonstrate that PBSC creates value from **multiple perspectives**.

About the Study

Data and assumptions used in the study are based on several sources, including the FY 2022-23 academic and financial reports from PBSC, industry and employment data from the U.S. Bureau of Labor Statistics and U.S. Census Bureau, outputs of Lightcast's Multi-Regional Social Accounting Matrix model, and a variety of studies and surveys relating education to social behavior. The study applies a conservative methodology and follows standard practice using only the most recognized indicators of economic impact and investment effectiveness. For a full description of the data and approach used in the study, please contact the college for a copy of the main report.



Lightcast provides colleges and universities with labor market data that help create better outcomes for students, businesses, and communities. Our data, which cover more than 99% of the U.S. workforce, are compiled from a wide variety of government sources, job postings, and online profiles and résumés. Hundreds of institutions use Lightcast to align programs with regional needs, drive enrollment, connect students with in-demand careers, track their alumni's employment outcomes, and demonstrate their institution's economic impact on their region. Visit lightcast.io/solutions/education to learn more or connect with us.

The Economic Value of Palm Beach State College

August 2024

FACT SHEET

Palm Beach State College (PBSC) creates a significant positive impact on the business community and generates a return on investment to its major stakeholder groups—students, taxpayers, and society. Using a two-pronged approach that involves an economic impact analysis and an investment analysis, this study calculates the benefits received by each of these groups. Results of the analysis reflect fiscal year (FY) 2022-23.

ECONOMIC IMPACT ANALYSIS

In FY 2022-23, PBSC added **\$1.4 billion** in income to the Palm Beach County economy, a value approximately equal to **1.2%** of the county's total gross regional product (GRP). Expressed in terms of jobs, PBSC's impact supported **18,187 jobs**. For perspective, the activities of PBSC and its students support **one out of every 63 jobs** in Palm Beach County.

Operations Spending Impact

- PBSC employed 2,720 full-time and part-time faculty and staff. Payroll amounted to \$133.6 million, much of which was spent in the county for groceries, mortgage and rent payments, dining out, and other household expenses. The college spent another \$68.7 million on its expenses related to facilities, supplies, and professional services.
- The net impact of the college's operations spending added **\$176.1 million** in income to the county economy in FY 2022-23.

Student Spending Impact

- Around 12% of students attending PBSC originated from outside the county. Some of these students relocated to Palm Beach County. In addition, some in-county students, referred to as retained students, would have left Palm Beach County for other educational opportunities if not for PBSC. These relocated and retained students spent money on groceries, mortgage and rent payments, and other living expenses at county businesses.
- The expenditures of relocated and retained students in FY 2022-23 added **\$44.5 million** in income to the Palm Beach County economy.

Alumni Impact

- Over the years, students have studied at PBSC and entered or re-entered the workforce with newly acquired knowledge and skills. Today, hundreds of thousands of these former students are employed in Palm Beach County.

Impacts created by PBSC in FY 2022-23

\$176.1 million

Operations Spending Impact

\$44.5 million

Student Spending Impact

\$1.2 billion

Alumni Impact

\$1.4 billion

Total Impact

or

18,187

Jobs Supported

- The net impact of PBSC’s former students currently employed in the county workforce amounted to **\$1.2 billion** in added income in FY 2022-23.

INVESTMENT ANALYSIS

Student Perspective

- PBSC’s FY 2022-23 students paid a present value of **\$65.6 million** to cover the cost of tuition, fees, supplies, and interest on student loans. They also forwent a value of **\$47.9 million** in time and money had they been working instead of attending college.
- In return for their investment, students will receive a cumulative present value of **\$731.7 million** in increased earnings over their working lives. This translates to a return of **\$6.40** in higher future earnings for every dollar students invest in their education. Students’ average annual rate of return is **21.7%**.

Taxpayer Perspective

- Taxpayers provided PBSC with **\$88.0 million** of funding in FY 2022-23. In return, they will benefit from added tax revenue, stemming from students’ higher lifetime earnings and increased business output, amounting to **\$223.6 million**. A reduced demand for government-funded services in Florida will add another **\$31.8 million** in benefits to taxpayers.
- Total taxpayer benefits amount to **\$255.4 million**, the present value sum of the added tax revenue and public sector savings. For every dollar of public money invested in PBSC, taxpayers will receive **\$2.90** in return over the course of students’ working lives. The average annual rate of return for taxpayers is **7.6%**.

Social Perspective

- In FY 2022-23, Florida invested **\$291.1 million** to support PBSC. In turn, the Florida economy will grow by **\$3.7 billion**, over the course of students’ working lives. Society will also benefit from **\$83.1 million** of public and private sector savings.
- For every dollar invested in PBSC in FY 2022-23, people in Florida will receive **\$13.00** in return, for as long as PBSC’s FY 2022-23 students remain active in the state workforce.

Students see a high rate of return for their investment in PBSC

21.7%

Average annual rate of return for PBSC students

10.1%

Stock market 30-year average annual return

0.5%

Interest earned on savings account (national deposit rate)

For every \$1...

Students gain
\$6.40
in lifetime earnings

Taxpayers gain
\$2.90
in added tax revenue and public sector savings

Society gains
\$13.00
in added income and social savings

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024, 4:00 PM
To: Members of the District Board of Trustees
From: Ava L. Parker, J.D., President
Subject: 2023-2024 District Board Of Trustees Self-Evaluation Results
Staff Contact: Dr. Roger Yohe, Vice President of Academic Innovation and Strategy

Summary:

Background/Pertinent Facts: Pursuant to Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) principle 4.2.g "The governing board defines and regularly evaluates its responsibilities and expectations." This policy addresses the self-evaluation as a duty of The Palm Beach State College District Board of Trustees.

The District Board of Trustees is committed to assessing its performance as a Board to identify its strengths and areas in which it may improve its functioning. To that end, the Board has established the following processes:

- Once a year, the Board will conduct a self-evaluation.
- Board members will complete the evaluation survey and submit it to the Office of the President.
- The Institutional Research and Effectiveness Department will conduct and report on the analysis of the results.
- A summary of the evaluations will be presented and discussed by the Board.

Financial Impact: None

Strategic Goal(s) Addressed: Collaboration

Duration of Contract: N/A

RECOMMEND: Approval

Attachments:

Links:

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024
To: Members of the District Board of Trustees
From: Ava L. Parker, J.D., President
Subject: District Facilities Master Projects List Dated October 1, 2024
Staff Contact: Mr. Kirk Stetson, Manager, Facilities, Planning and Construction

Summary:

Background/Pertinent Facts: This report provides a monthly overview of all Facilities Planning and Construction projects collegewide. The following Report Summary highlights the projects that are in the Active Construction Phase on each campus.

October 1, 2024 – Report Summary

LAKE WORTH CAMPUS

- LW 6th Avenue Master Landscape Plans Phase 1B – QUAD
- LW ETA128 Medical Simulation Training Center Remodeling

PALM BEACH GARDENS CAMPUS

- PBG Eissey Theater Building Envelope
- PBG CM Chiller 2 Replacement
- PBG Eissey Theater Roof Replacement

BELLE GLADE CAMPUS

- No projects in active construction

BOCA RATON CAMPUS

- No projects in active construction

LOX GROVES CAMPUS

- LG DMST Building - NEW Construction

Financial Impact: Not Applicable to this report. Impact to construction and maintenance funding is significant and estimated for each project reported.

Strategic Goal(s) Addressed: CULTURE: We will create a learning environment committed to the success of every student and employee.

Duration of Contract: Not Applicable to this report, which is updated weekly for submission and review by Finance and Administration.

RECOMMEND: Approval

Attachments: District Facilities Master Projects List_10-1-2024

Links:

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.

District Facilities MASTER PROJECTS LIST

Tuesday, October 1, 2024

General PROJECT Information			FUNDING Information			SCHEDULE Information	
Project NAME	Type	Status	FUNDING	Project Budget	CONST Cost	CONST Start	CONST End
DIST - Active Learning Classrooms - Phase 2	REMODEL	CONSTRUCTION	PLANT LOCAL	\$ 445,000.00	est \$437,000	6/10/2024	11/1/2024
DIST - Exterior Entry Door Electronic Access Control	ELECTRIC	CONSTRUCTION	SFRF	\$ 2,000,000.00	est \$1,991,000	5/10/2024	est 12/31/2026
Historic Building Remodeling/Renovation	REMODEL	DESIGN	PLANT LOCAL	\$ 1,507,447.83	TBD	1/15/2025	est 4/30/2025
LW 6th Avenue Master Landscape Plans Phase 1B - QUAD	SITE	CONSTRUCTION	CIF	\$ 3,845,188.76	\$ 2,322,467.49	8/1/2023	10/15/2024
LW ETA128 Medical Simulation Training Center Remodeling	REMODEL	CONSTRUCTION	CIF/DONOR	\$ 4,850,000.00	\$ 4,178,636.08	8/1/2024	5/16/2025
LW FN110 AHU Replacement	HVAC	PRE-CON	SFRF	\$ 200,000.00	\$ 154,942.00	est 12/18/24	TBD
LW LL113 Library Renovation/Remodeling/Addition	REMO/ADDIT	RFQ - A/E & CM	PECO/LOCAL	\$ 9,800,000.00	TBD	TBD	TBD
LW NS501 Equipment Roof Cover	ROOF	DESIGN	DEF MAINT	\$ 30,000.00	\$ 24,900.00	est 12/1/2024	est 12/31/2024
LW BK129 E-Sports (SAC) Remodeling	REMODEL	HOLD	CIF	\$ 94,824.00	TBD	TBD	TBD
LW - SITE - Master Utility Plan UPDATES	STUDY	DESIGN	TBD	N/A	N/A	TBD	TBD
LW - Domestic Water Loop Repairs & Replacement	PLUMBING	DESIGN	DEF MAINT	\$ 71,991.00	\$ 66,694.00	On-going	TBD
LW DW335 - District Warehouse Roof Replacement	ROOF	DESIGN	DEF MAINT	\$ 193,233.00	\$ 193,233.00	est 10/4/2024	est 12/1/2024
LW TC117 - HVAC Replacement	HVAC	DESIGN	SFRF	\$ 3,254,479.00	TBD	TBD	TBD
LW CJB107 - OCPA-Production Studio Renovation	RENOVATION	PENDING	TBD	TBD	TBD	TBD	TBD
LW TC117 - OCPA Remodeling/Furniture	REMODEL	HOLD	TBD	TBD	TBD	TBD	TBD
LW CS - Counseling Staff Relocations	FURNITURE	HOLD	TBD	TBD	TBD	TBD	TBD
LW ITB118 AHU Replacement	HVAC	HOLD	TBD	TBD	TBD	TBD	TBD
PBG - SITE - Berm Restoration & Fencing	SITE	CLOSEOUT	CIF	\$ 163,000.00	\$ 159,662.00	3/15/2024	COMPLETE
PBG Eissey Theater Building Envelope	RENOVATION	CONSTRUCTION	SFRF	\$ 1,010,272.55	\$ 1,010,272.55	2/5/2024	10/15/2024
PBG CM Chiller 2 Replacement	HVAC	CONSTRUCTION	SFRF	\$ 735,298.00	\$ 601,423.00	8/12/2024	9/30/2024
PBG Underground CHW Piping -AA102	HVAC	CLOSEOUT	SFRF	\$ 240,000.00	\$ 237,872.00	6/21/2024	COMPLETE
PBG CM Generator Replacement	ELECTRIC	PERMIT	SFRF	\$ 640,000.00	\$ 620,609.00	TBD-LongLead	TBD
PBG Eissey Theater Roof Replacement	ROOF	CONSTRUCTION	SFRF	\$ 1,693,327.15	\$ 1,693,327.15	6/17/2024	11/1/2024
PBG LC107 Respiratory Care Lab Remodeling	REMODEL	BID	GRANT	\$ 700,000.00	TBD	TBD	TBD
PBG - SITE - Floating Dock Relocation	SITE	DESIGN	PLANT LOCAL	\$ 30,000.00	TBD	TBD	TBD
PBG Concrete Spalling AA & AD Stair Towers	REPR	DESIGN	SFRF	\$ 3,560,000.00	TBD	TBD	TBD
PBG Eissey Theater - Structural Repairs (Stair Replacement)	RENOVATION	BID	SFRF	\$ 960,000.00	TBD	TBD	TBD
PBG Roof Replacement Exterior Covered Walkways	ROOF	DESIGN	SFRF	\$ 480,000.00	TBD	TBD	TBD
PBG TMRW Sports - Owner related scope	NEW	DESIGN	LOCAL	\$ 96,600.00	TBD	5/1/2024	est 12/31/2024
PBG Underground CHW Piping Replacement	HVAC	DESIGN	SFRF	\$ 1,960,000.00	TBD	TBD	TBD
PBG LL104 CTLE remodeling	REMODEL	HOLD	TBD	TBD	TBD	TBD	TBD
PBG SITE Pedestrian Lighting Improvements - SoFi Experience	SITE	DESIGN	FOUNDATION	\$ 222,801.00	\$ 222,801.00	10/4/2024	12/13/2024
PBG SITE-Perimeter Road Lighting - SoFi Experience	SITE	DESIGN	FOUNDATION	\$ 127,099.00	\$ 127,099.00	10/14/2024	12/13/2024
PBG-STDY-Temp MOD for LEVATAS	NEW	STUDY	FOUNDATION	TBD	TBD	TBD	TBD

LEGEND: FUNDING - CIF = CAPITAL IMPROVEMENT FUND; DEF MAINT = DEFERRED MAINTENANCE; PECO = PUBLIC EDUCATION CAPITAL OUTLAY; SFRF = STATE FISCAL RECOVERY FUND

District Facilities MASTER PROJECTS LIST Cont'd

Tuesday, October 1, 2024

General PROJECT Information			FUNDING Information			SCHEDULE Information	
Project NAME	Type	Status	FUNDING	Project Budget	CONST Cost	CONST Start	CONST End
BG - FI Broadband Community Project	REMODEL	PENDING	TBD	TBD	TBD	TBD	TBD
BR BT104 Engineering Lab Remodeling	REMODEL	CLOSE OUT	CIF	\$ 550,000.00	\$ 392,983.00	5/13/2024	COMPLETE
BR CB100 HVAC Upgrades 1st Floor	HVAC	CLOSE OUT	DEF MAINT	\$ 942,529.95	\$ 906,736.73	5/1/2024	10/4/2024
BR AD102 E-Sports Remodeling	REMODEL	HOLD	CIF	\$ 46,000.00	TBD	TBD	TBD
BR CA101 & CB100 Roof Replacement	ROOF	DESIGN	SFRF	\$ 1,000,000.00	\$ 984,950.00	TBD	TBD
BR AD102 CTLE Remodeling	REMODEL	HOLD	TBD	TBD	TBD	TBD	TBD
BR CB100 Research Lab Prep Rm CB117.1 Remodeling	REMODEL	HOLD	TBD	TBD	TBD	TBD	TBD
BR BT104 HVAC Upgrade	HVAC	HOLD	TBD	TBD	TBD	TBD	TBD
LG DMST Building - NEW Construction	NEW	CONSTRUCTION	PECO/SFRF	\$ 62,149,663.30	\$ 54,782,076.00	5/8/2023	4/13/2025
LG ERTC Master Planning Study BG & LG	SITE	STUDY	LOCAL	\$ 62,150.00	TBD	N/A - STUDY	COMPLETE
LG ERTC BG & LG	SITE	PLAN	PECO/LOCAL	\$ 3,000,000.00	TBD	TBD	TBD

District Facilities CAPITAL PROJECTS PLANNING LIST

General PROJECT Information			FUNDING Information			SCHEDULE Information	
Project NAME	Type	Status	FUNDING	Project Budget	CONST Cost	CONST Start	CONST End
LW Lowes Construction Trades Innovation Center	NEW	STDY	GRANT	\$ 1,000,000.00	TBD	TBD	TBD
LW Campus Sports Master Plan	SITE	STDY	TBD	\$ -	TBD	TBD	TBD
LW SITE - 26KVA Electrical Extension	SITE	STDY	TBD	\$ 15,000.00	TBD	TBD	TBD
LW 6th Avenue Master Landscape Plans Phase 2 - ENTRY BOULEVARD	SITE	PENDING	TBD	\$ 3,000,000.00	TBD	TBD	TBD
LW HU120 - Shade Sails on East Plaza	SITE	PENDING	TBD	TBD	TBD	TBD	TBD
PBG - NEW - Trades Center Building	NEW	PENDING	TBD	\$ -	TBD	TBD	TBD

LEGEND: FUNDING - CIF = CAPITAL IMPROVEMENT FUND; DEF MAINT = DEFERRED MAINTENANCE; PECO = PUBLIC EDUCATION CAPITAL OUTLAY; SFRF = STATE FISCAL RECOVERY FUND

LEGEND: FUNDING - CIF = CAPITAL IMPROVEMENT FUND; DEF MAINT = DEFERRED MAINTENANCE; PECO = PUBLIC EDUCATION CAPITAL OUTLAY; SFRF = STATE FISCAL RECOVERY FUND

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024
To: Members of the District Board of Trustees
From: Ava L. Parker, J.D., President
Subject: First Reading - Repeal of District Board of Trustees policy
6Hx-18-4.27 - "Senior Citizens Fee Waiver"
Staff Contact: Mr. James Duffie, Vice President, Finance and
Administration

Summary:

Background/Pertinent Facts: The Administration is recommending Repeal of Policy 6Hx18-4.27, which grants fee waivers to senior citizens enrolling in courses at the institution. While this policy addresses the needs of a specific group, it is recommended that 4.27 be repealed because it is limited in scope, providing only one waiver. Florida law allows for a broader range of waivers and exemptions, and a repeal would align with these legislative provisions.

Financial Impact: N/A

Strategic Goal(s) Addressed: Collaboration - We will cultivate dynamic collaborations that leverage our student's impact on our community's economic and social growth.

Duration of Contract: N/A

RECOMMEND: Approval

Attachments: First Reading-Repeal Board Policy Senior Citizens Fee Waiver 4.27

Links: N/A

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.

~~Palm Beach State College Board Policy~~

TITLE	Senior Citizens Fee Waiver	NUMBER 6Hx-18-4.27
LEGAL AUTHORITY	1001.61 FS, 1001.64 FS	PAGE 1 of 1
DATE ADOPTED/AMENDED	Readopted 2/27/1975; Amended 2/22/1979, 9/25/1980; Repealed 12/11/1991; Amended 5/9/2000, 6/19/2001, 6/09/2009	

Policy:

~~This policy applies to senior citizens who are at least age 60 as of the first day of classes for which the waiver is sought. Senior citizens may be granted a fee waiver for up to two courses per term (maximum 8 credits); the courses must be full-session courses in the Fall, Spring, or Summer term. These waivers are offered on a space-available basis if all prerequisites have been met. Registration must occur on the day after the final day of the scheduled add/drop period. This waiver cannot be used to enroll in courses that are part of selective admissions programs or Baccalaureate level courses. No academic credit shall be awarded in classes for which fees are waived. Senior citizens will receive a seventy-five percent discount on the cost of tuition and fees for which the waiver has been granted. Senior citizens will be expected to pay a one-time application fee.~~

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024

To: Members of the District Board of Trustees

From: Ava L. Parker, J.D., President

Subject: Financial Review and Analysis – September 2024
Staff Contact: Mr. James Duffie, Vice President, Finance and Administration

Summary:

Background/Pertinent Facts: This agenda item provides a snapshot of the month-end budget and actual revenues and expenses as of 09/30/2024. The College continues to closely monitor revenues and expenses, paying close attention to enrollment data as it relates to revenue.

Financial Impact: N/A

Strategic Goal(s) Addressed: Excel - Organizational Vitality.

Duration of Contract: N/A

RECOMMEND: Approval

Attachments: Budget.Analysis.September.30.2024.pdf

Links: N/A

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.

Palm Beach State College
For the Three Months Ending September 30, 2024

	2024/25 Original Budget	Year to Date 9/30/2024	% Current to Original Budget
Revenues:			
Student Tuition & Fees	\$ 77,086,801	\$ 28,380,399	37%
Less: Legislative Fee Waivers	(18,153,798)	(7,342,628)	40%
Net Student Tuition & Fees	\$ 58,933,003	\$ 21,037,771	36%
Dual Enrollment Fees	\$ 2,000,000	\$ 500,000	25%
State Government:			
FL College System Program Fund	\$ 65,808,361	\$ 16,452,090	25%
Lottery	13,200,326	3,300,081	25%
Performance Funding	1,362,933	340,731	25%
Other	2,757,660	700,501	25%
Total State Government	\$ 83,129,280	\$ 20,793,403	25%
Federal Government	551,500	204,343	37%
Private Grants/Contracts	400,000	309,125	77%
Sales and Services	1,200,000	423,803	35%
Interest and Dividends & Gain/Loss on Investments	400,000	385,216	96%
Other Revenues	390,000	49,355	13%
Non-Revenue Receipts	1,155,500	257,139	22%
Total Revenue	\$ 148,159,283	\$ 43,960,155	30%
Expenditures:			
Compensation by Employment Category			
Instruction	\$ 27,418,732	\$ 5,300,242	19%
Instructional - Overload	3,700,000	1,288,241	35%
Adjunct Instructional	12,129,000	2,493,273	21%
Instructional Management	2,459,000	683,822	28%
Institutional Management	1,505,000	377,074	25%
Executive Management	2,277,000	740,920	33%
Other Professional	19,076,200	5,706,557	30%
Staff Part Time	2,700,000	414,861	15%
Technical, Clerical Trade and Service	14,839,000	3,140,423	21%
Student Assistants	400,000	41,552	10%
Contingency - Budget Only	1,937,000	-	0%
Total Compensation by Categories	\$ 88,440,932	\$ 20,186,965	23%
Benefits	24,503,900	6,153,056	25%
Total Compensation and Benefits	\$ 112,944,832	\$ 26,340,021	23%
Current Expenses			
Professional Development, Travel, & Mileage	\$ 767,967	\$ 159,451	21%
Freight and Postage	79,932	19,360	24%
Telecommunications	188,222	70,765	38%
Printing	133,064	14,783	11%
Repairs and Maintenance	1,759,011	316,280	18%
Rentals	306,786	12,118	4%
Insurance	2,889,270	2,004,044	69%
Utilities	4,134,740	931,075	23%
Other Services	6,917,193	1,380,462	20%
Professional Fees	1,833,343	554,123	30%
Materials and Supplies	4,057,947	442,516	11%
Data Software - Non Capitalized	5,123,687	1,607,023	31%
Maintenance and Construction Materials	483,118	139,304	29%
Other Materials and Supplies	837,277	262,304	31%
Library Resources	650,682	95,909	15%
Scholarships and Waivers	2,062,081	994,207	48%
Other Expenses	706,425	36,099	5%
Contingency	500,000	-	0%
Total Current Expenses	\$ 33,430,745	\$ 9,039,823	27%
Total Equipment	1,783,706	245,805	14%
Total Expenditures	\$ 148,159,283	\$ 35,625,649	24%
Net Revenue (Expense)	\$ -	\$ 8,334,506	

Palm Beach State College
Summary of Student Fee Exemptions and Waivers
For the 2023-2024 Fiscal Year

Version: 2024.v01

Title	Authority	Unduplicated Headcount	SSH/CHE	Amount
EXEMPTIONS:				
54 FTE Exemption Authority (Maximum of 54 FTE or 1% of Total FTE)	§ 1009.25(2), F.S.			
Tuition only, do not include fees	FTE check:	89	2,369	\$ 178,531.32
Out-of-State Fees	78.97	0	0	\$ 282,900.85
FCS institution student fees per F.S. 1009.23	(Max of: 165.625 FTE)	0	0	\$ 105,040.87
TOTAL 54 FTE or 1% FTE EXEMPTION		89	2,369	\$ 566,473.04
Dual Enrollment (Provide additional information in working space below)	§ 1009.25(1)(a), F.S.	4,153	40,536	\$ 4,120,693.65
Apprenticeship	§ 1009.25(1)(b), F.S.	234	7,071	\$ 2,114,311.22
Custody of Dept. of Children and Families	§ 1009.25(1)(c), F.S.	99	1,395	\$ 134,079.00
Custody of a Relative/Non-Relative	§ 1009.25(1)(c), F.S.	22	261	\$ 29,492.00
Reunited With Parent	§ 1009.25(1)(c), F.S.	0	0	-
Adopted from Dept. of Children and Family Services after 05/05/1997	§ 1009.25(1)(c), F.S.	122	1,785	\$ 204,239.24
Welfare Transition Program	§ 1009.25(1)(d), F.S.	54	806	\$ -
Homeless	§ 1009.25(1)(e), F.S.	0	0	\$ 82,303.20
Child Protection and Child Welfare Personnel	§ 1009.25(1)(g), F.S.	0	0	-
Children or Spouses of Law Enforcement, Correctional, or Probation Officer	§ 112.19(3), F.S.	1	23	\$ 2,323.00
Children or Spouses of Firefighters	§ 112.19(3), F.S.	0	0	-
Children or Spouses of Emergency Medical Technicians and Paramedics	§ 112.19(2)(a), F.S.	0	0	-
Children or Spouses of Active Duty Military	§ 295.061(8)(a), F.S.	0	0	-
Children or Spouses of Florida National Guard	§ 250.34(4), F.S.	0	0	-
Dependents of Teachers or School Administrators	§ 112.19(3)(d), F.S.	0	0	-
Other Exemptions (Please itemize details in working space below)		343	1,344	\$ 291,479.00
TOTAL OTHER EXEMPTIONS (Excluding 54 FTE Exemption)		5,028	53,220	\$ 6,978,920.31
WAIVERS:				
8 Percent Workforce Developmental Education	§ 1009.26(1), F.S./G.A.A. Proviso	0	0	\$ -
College Employees or their Dependents	§ 1009.26(1), F.S.	99	1,101	\$ 103,856.28
Purple Hearts	§ 1009.26(8), F.S.	4	42	\$ 6,230.90
Certain Classroom Teachers	§ 1009.26(10), F.S.	4	28	\$ 2,503.99
State Employee Waivers	§ 1009.26(5), F.S.	30	296	\$ 27,229.91
Wrongfully Incarcerated Persons	§ 961.06(1)(b), F.S.	0	0	-
Spouses of Deceased State Employees	§§ 1009.26(7), 440.16(1)(c), F.S.	0	0	-
Linkage Institutes	§ 288.8175(5), F.S.	5	104	\$ 28,286.90
Disabled Veterans	§ 295.011, F.S.	0	0	-
Supervise Interns for State University	§ 1009.26(2), F.S.	0	0	-
\$10,000 Degree Waiver	§ 1009.26(11), F.S.	0	0	-
Out of State Fees Non-Florida Resident FL High School Graduate	§ 1009.26(12), F.S.	375	5,916	\$ 1,587,972.02
Out of State Fees Honorably Discharged Veteran	§ 1009.26(13), F.S.	83	1,622	\$ 434,179.11
Out of State Fees Active Duty Member of Armed Forces of the U.S.	§ 1009.26(14), F.S.	9	102	\$ 26,452.50
Active Duty Member of Armed Forces of the U.S. using military tuition assistance	§ 1009.26(15), F.S.	10	114	\$ -
Out of State Fees Hurricane Impacted Enrollment	§ 1009.26(16), F.S.	0	0	-
Transcript Fee – Active Duty Member of Armed Forces of the U.S., Honorably Discharged Veteran, and their Children/Spouse	§ 1009.26(17), F.S.	0	0	-
Non-Florida Resident who is an Intercollegiate Student Athlete on Scholarship Paying In-state Fees	§ 1009.26(21), F.S.	0	0	-
Child or Spouse of Florida National Guard Member Killed in the Line of Duty	§ 295.01(2)(a)F.S.	0	0	-
Persons Age 60 or Older	§ 1009.26(4), F.S.	18	96	\$ 8,595.58
Other Waivers (Please itemize details in working space below)	§ 1009.26(1), F.S.	0	0	-
TOTAL WAIVERS		637	9,421	\$ 2,225,307.19
GRAND TOTAL ALL EXEMPTIONS AND WAIVERS:		5,754	65,010	\$ 9,770,700.54

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024
To: Members of the District Board of Trustees
From: Ava L. Parker, J.D., President
Subject: First Reading - Amendment to District Board of Trustees Policy 6Hx-18-5.14 - "Employee Benefit Plans"
Staff Contact: Ms. Cheryl Hare, Director Total Rewards

Summary: Recommending changes to the District Board of Trustees Policy 6Hx-18-5.14, Employee Benefit Plans due to changes to Florida Statute 110.123

Background/Pertinent Facts: Additional language is necessary to reflect the role and responsibilities of the Division of State Group Insurance including but not limited to, administration, eligibility, COBRA and retiree provisions. The State Group Insurance Programs are effective January 1, 2025.

Financial Impact: N/A

Strategic Goal(s) Addressed: Organizational Culture

Duration of Contract: N/A

RECOMMEND: Approval

Attachments: 5.14 Employee Benefit Plans 1st Read.pdf

Links: N/A

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.

Palm Beach State College

Board Policy

TITLE	Employee Benefit Plans	NUMBER 6Hx-18-5.14
LEGAL AUTHORITY	1001.64 FS, 1001.65 FS, 121.051 FS, 121.052 FS, 121.021 FS , 1012.87 FS, 110.123 FS	PAGE 1 of 23
DATE ADOPTED/AMENDED	Formerly P021.00; Readopted 2/27/75; Amended 2/20/1977, 7/26/1979, 6/17/1981, 9/18/1985, 8/19/1987, 6/19/2001, 10/14/2008, 6/20/2023, 11/19/2024	

The College provides various retirement plans, insurance coverages, and benefit plans/programs to eligible employees as part of its total rewards strategy. The College reserves the right to add, cancel or amend these offerings as necessary.

Details regarding [College](#) plans, coverages, and other provisions, are contained within the corresponding plan documents, insurance policies, insurance certificates, and vendor agreements, which are available in the Office of Human Resources.

State Retirement Plans

Employees in regular and fixed-term full-time or part-time positions are required to become members of the Florida Retirement System (FRS).

Employees in regular and fixed term full-time instructional or administrator positions may also choose the State College System Optional Retirement Plan (ORP).

Employees in senior management positions as validated by FRS may opt out of the FRS to enroll in the College's local annuity option.

Temporary employees may become enrolled after 6 calendar months or 2,080 hours. Positions exempted from FRS eligibility include, but are not limited to, adjuncts, tutors, substitutes, graders, proctors, student positions, interns, and others in compliance with FRS provisions.

Contribution rates for the FRS and ORP are set by the legislature. Contribution rates for the local annuity are set by the College.

College Retirement Plans

FICA Alternative Plan - All temporary employees are mandatory participants in the FICA alternative plan. As part of the plan, social security contributions are not deducted from employees nor contributed by the College.

Special Pay Plan – All DROP time off payments and separation payments are subject to the College’s special pay plan provisions except payments made due to the death of the employee.

Voluntary Retirement Plans – The College provides multiple 403(b) and 457 tax-deferred and tax-sheltered voluntary retirement options. All employees, except student employees and interns, may enroll and elect up to the IRS maximum allowable contribution. Retirement planning and contribution limits are the responsibility of the individual employee.

Insurance Plans

Insurance plans, coverage levels, and premiums shall be made available to eligible employees at the time of initial eligibility.

Employees shall be notified of new insurance plans, plan modifications, premiums changes, and opportunities for changes without an IRS qualifying event during a corresponding enrollment period.

State Health and Insurance Plans

The Division of State Group Insurance (“DSGI”) oversees multiple benefit plans and insurances which are made available to eligible Florida College System employees and retirees in accordance with FS 110.123. ~~All group insurance coverage shall be effective on the first of the month following the date of eligibility.~~ DSGI and their vendor designees are responsible for determining eligibility, effective dates, plan design, rates, pre-and post-tax availability, appeals, applicable reporting, COBRA and retiree administration, and systems administration to provide pertinent and timely information to eligible employees.

College Benefit Plans

Employee premiums through payroll deduction shall be ~~postre-tax or pre-tax for medical, dental, vision, and flexible spending accounts, whereas~~ specified in plan documents, certificates and agreements and allowable under IRS Section 125. ~~Premiums containing domestic partner coverages and other insurance coverages shall be post-tax deductions.~~

College contributions to the employee benefit plans shall be approved through the budget allocation process for personnel expenses and benefits.

Retiree Insurance

Eligible retirees may continue the State insurance coverage they were enrolled when separating for ~~College's group~~ medical, at the full cost and may port other coverages if made available by the State's vendor. ~~dental, and vision insurance plans~~ All retiree premiums are at their own expense. Eligible retirees are defined by DSGI as:

- Employees who retire ~~Employees who qualify for regular retirement~~ under the provisions of the FRS Pension Plan and immediately begin receiving benefits after retirement, or ~~has reached age 59 1/2;~~
- Retire under the FRS Investment plan, ORP or local annuity and
 - Meet the age and service requirement to qualify for normal retirement as set forth in FS 121.021(29); ~~Employees who have 6 years of continuous full-time~~
 - Has attained the age specified by s. 72(t)(2)(A)(i) of the Internal Revenue Code;
 - Has 6 years of FRS creditable service; and ~~employment immediately preceding separating from the College;~~
 - ~~Take a distribution immediately upon separation as allowed.~~
- “Retirement” is recorded as the reason code for separation in the online system.; ~~and~~
- A retiree unable to take a distribution from an ORP or the FRS Investment plan due to the plan provisions (Typically 3 calendar months) may be offered COBRA coverage by the State and may migrate to retiree once the retiree provisions are met according to the Division of State Group Insurance rules. ~~A distribution is taken in the month following separation from the FRS, ORP, or Local Annuity plans.~~

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15th 2024
To: Members of the District Board of Trustees
From: Ava L. Parker, J.D., President
Subject: First Reading - Amendment to District Board of Trustees Policy
6Hx-18-1.24 - "Public Records"
Presenter: Mr. Geovanni J. Denis, Esq., Associate General Counsel

Summary:

Background/Pertinent Facts:

It is recommended that the District Board of Trustees amend Policy 6Hx-18-1.24—Public Records, which currently details the College's obligations under Florida Statutes, Chapter 119 regarding public records requests. This amendment will integrate the content of Policy 6Hx-18-1.25—Public Records Retention and Disposition. The goal of this consolidation is to streamline College policies, improve clarity, and provide comprehensive guidance on managing public records effectively.

Financial Impact: N/A

Strategic Goal(s) Addressed: Contentious

Duration of Contract: N/A

RECOMMEND: Approval

Attachments: First Reading - Amendment to District Board of Trustees Policy 6Hx-18-1.24- Public Records

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.

Palm Beach State College

Board Policy

TITLE	Public Records – <u>Management, Retention and Disposition</u>	NUMBER 6Hx-18-1.24
LEGAL AUTHORITY	Chapter 119 FS, 1002.22 FS, 1006.52 FS, 257.36 FS, 6A-14.047 FAC	PAGE 1 of 1
DATE ADOPTED/AMENDED	Adopted 6/19/2001, <u>Amended XX/YY/2024</u>	

Policy:

Palm Beach State College shall comply with state statutes, ~~and~~ administrative rules and the Florida Department of State Records Retention Schedule in the creation, ~~maintenance, use and availability of public records. The College shall adhere to state schedules for the~~ management, retention, and disposition of such public records.

1. “Public records” means all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software or other material, regardless of physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by the college.
2. “Electronic records” made or received in the transaction of official business of the college are public records and shall be maintained and produced for inspection, upon request, in the same manner as other public records. Electronic records include data files and databases, machine readable indexes, word processing files, electronic spreadsheets, electronic mail and messages (e-mail), as well as other text or numeric information.
3. All public records, regardless of form, are open to public inspection unless the legislature has specifically exempted them from disclosure. All public records in the custody of the college shall be open for personal inspection by any person, at reasonable times and under reasonable conditions.
4. College custodians of public records shall furnish copies of public records upon request and upon payment of a charge, as authorized by law, for the cost of duplication and labor. Requests for public records shall be responded to on a timely basis in a manner which maintains the confidentiality of records made confidential by law and recognizes exemptions from the requirements of the public records law.
5. All requests for student records are to be directed to the Vice President, Student Services. All other requests for records, other than student records, are to be directed to the ~~Vice President, Administration and Business Services~~ Office of the General Counsel.

Any other provision of law to the contrary notwithstanding, any record required to be kept by Palm Beach State College may be reproduced in an electronic document management system, to comply with applicable public record and retention laws, and the original of the record may thereupon be disposed of as the college sees fit.

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15th 2024

To: Members of the District Board of Trustees

From: Ava L. Parker, J.D., President

Subject: First Reading – Repeal of District Board of Trustees Policy 6Hx-18-1.25
- "Public Records Retention and Disposition"
Presenter: Mr. Geovanni J. Denis, Esq., Associate General Counsel

Summary:

Background/Pertinent Facts:

It is recommend to repeal Board Policy 6Hx-18-1.25 – Public Records Retention and Disposition. Policy 6Hx-18-1.25 currently outlines the College's obligations regarding the retention and disposition of public records. However, these provisions are closely aligned with the broader public records requirements contained in Policy 6Hx-18-1.24, which governs how the College obligations pursuant to Florida Statutes Chapter 119.

In an effort to streamline policies and enhance clarity, it is proposed that the relevant provisions of Policy 6Hx-18-1.25 be merged into Policy 6Hx-18-1.24. This consolidation will allow for comprehensive guidance on public records creation, retention, and disposition, all within a single policy.

Financial Impact: N/A

Strategic Goal(s) Addressed: Contentious

Duration of Contract: N/A

RECOMMEND: Approval

Attachments: First Reading – Repeal of District Board of Trustees Policy 6Hx-18-1.25 -
Public Records Retention and Disposition

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor

TITLE	Public Records Retention and Disposition	NUMBER 6Hx-18-1.25
LEGAL AUTHORITY	1001.64 FS, Chapter 119 FS, 257.36 FS, 6A-14.047 FAC	PAGE 1 of 1
DATE ADOPTED/AMENDED	Adopted 6/19/2001 Amended 11/10/2020	

Policy:

~~The president is authorized to establish, maintain, and dispose of public records in accordance with Chapter 119 and Section 257.36, Florida Statutes.~~

~~Any other provision of law to the contrary notwithstanding, any record required to be kept by Palm Beach State College may be reproduced in an electronic document management system, to comply with applicable public record and retention laws, and the original of the record may thereupon be disposed of as the college sees fit.~~

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024

To: Members of the District Board of Trustees

From: Ava L. Parker, J.D., President

Subject: Approve Construction Manager at Risk (CMaR) Agreement with Proctor Construction Company for the Palm Beach Gardens Respiratory Lab Remodel Project in Amount Not to Exceed \$600,000 and Authorize the President or Designee to Execute the Agreement Documents.
Staff Contacts: Ms. Joan Rumsey, Assistant Director of Facilities and Ms. Jennifer Alvarez, Procurement Director

Summary:

Background/Pertinent Facts: In the June 18, 2024, Board meeting, the District Board of Trustees approved the eight (8) recommended firms for Construction Manager at Risk (CMaR) services for prequalification certification, after an extensive selection process. Proctor Construction Company was one of the selected firms.

The College engaged Proctor Construction Company to provide CMaR services for the Palm Beach Gardens Respiratory Lab Remodeling project. BEA Architects is the Architect of Record (AOR) for this project. The project scope of work includes the demolition and remodel of a classroom and lab at the Lewis Center Building at the Palm Beach Gardens campus to expand and improve the Respiratory Care lab.

The project has completed design, and Proctor Construction Company is in the process of providing a Guaranteed Maximum Price (GMP) for this project. The CMaR warrants to the owner that the project will be built at a price not-to-exceed the GMP. If the cost is approved by the College, the construction phase contract to the CMaR would occur and the CMaR assumes the risk of meeting the GMP.

The College is seeking approval from the District Board of Trustees to approve the CMaR Agreement with Proctor Construction Company for an amount Not to Exceed \$600,000 for the Palm Beach Gardens Respiratory Lab Renovation.

Furthermore, it is requested to authorize the President or designee to execute the agreement documents.

Financial Impact: Not to exceed \$600,000. This project is funded by HRSA Grant and local funds.

Strategic Goal(s) Addressed: CULTURE

Duration of Contract: Until project completion, no later than June 2025.

RECOMMEND: Approval

Links:

[CM-Agreement-Respiratory Lab ProctorConstruction WSS603 XI.B.1 20241008 NOTICE OF INTENT TO RECOMMEND 6-10-24](#)

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024

To: Members of the District Board of Trustees

From: Ava L. Parker, J.D., President

Subject: Approve Contract Increase with Daikin Applied for TC117 HVAC Equipment Utilizing Omnia Partners Contract No. R200401 HVAC Equipment, Installation, Services and Related Products in the Amount of \$325,400 and Authorize the President or Designee to Execute Contract Documents

Staff Contacts: Ms. Joan Rumsey, Assistant Director of Facilities and Ms. Jennifer Alvarez, Procurement Director

Summary:

Background/Pertinent Facts: In February 2024, The District Board of Trustees (Board) approved a contract with Daikin Applied for the replacement of Chiller #2 and associated Chilled Water (CHW) piping at the Palm Beach Gardens campus, totaling \$1,084,713 utilizing Omnia Contract #R200-401. This contract encompasses HVAC equipment, installation services, and related products.

The College is seeking approval of a contract increase in the amount of \$325,400 for the purchase of Air Handling Units (AHUs) for the Lake Worth TC117 HVAC Replacement project. The following is the price breakdown for each AHU scheduled for the TC117 Building:

Equipment	Price
AHU-1-1	\$32,950.00
AHU-1-2	\$37,200.00
AHU-2-1	\$46,800.00
AHU-2-2	\$48,800.00
AHU-3-1	\$41,350.00
AHU-3-2	\$36,840.00
AHU-4-1	\$34,560.00
AHU-4-2	\$46,900.00
Total	\$325,400.00

The use of this contract complies with 6A-14.0734(2)(c) Florida Administrative Code, purchases at the unit or contract prices established through competitive solicitations by any unit of government established by law of buying cooperatives.

Financial Impact: \$325,400

Strategic Goal(s) Addressed: The College aims to promote and practice operational efficiencies in all areas.

Duration of Contract: The contract is effective until September 30, 2025

RECOMMEND: Approval

Attachments: Omnia Public Equipment Quotation

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.



Daikin Applied
 South Florida Equipment Sales
 15712 SW 41st St, Ste # 6
 Davie, FL. 33331
 Off: (954) 862-8500
 Fax: (954) 486-9735

OMNIA Public Equipment Quotation

Prepared For: **PBSC** Proposal No.: **R200401-FL- 322826**
 Date: **9-5-2024** Job Name: **PBSC Building TC117**
 Prepared By: **RS** Sales Contact: **RS**
 Plans Dated: **NA**
 Terms: **F.O.B Factory, Freight Allowed and Prepaid to first US destination, No Retention, No Taxes Included.**

Proposal is in accordance with Region 4 ESC contract #R200401 available via OMNIA Partners.

We are pleased to provide equipment pricing for the above referenced project in accordance with the standard terms and condition of sale attached to this document.

SCOPE of EQUIPMENT:

Qty:	Equipment Item:	Tag:
8	Daikin Vision Central Station AHU with Q-PAC Fan Array	AHU-1-1 to 4-2

DAKIN VISION SEMI-CUSTOM INDOOR AHU

TAG: AHU-1-1 to 4-2

(8) DAIKIN Model CAH Semi-Custom Indoor AHU Unit with current characteristics, each factory assembled and including the following features and accessories:

General Construction:

- Panels and access doors to be 2-inch nominal thickness, thermal break double wall construction, foam injected insulation (R-13); Panels accessible on both sides.
- Panel structural rigidity providing maximum L/240 deflection, with leakage rate not to exceed 0.5 cfm/sqft of cabinet area @ 7.5" negative pressure & 6.25" of positive pressure.
- Module construction with overlapping, full perimeter, insulation, internally spliced joint sealed with bulb type permanent gasketing to minimize on-site labor & meeting indoor IAQ standards.
- Drain pans from stainless steel with cross break and double sloping pitch to drain connection with full 2" thickness of insulation under drain pan.
- Full perimeter base rails @ 6" high.
- Q-PAC Fan Array with Premium Controls
- 1 Year Warranty on AHU, 5 Year Warranty on Fan Array
- Fan Arrays to be field installed by installing contractor

Configuration Details:

- Stacked Configuration
- Direct Drive Fan Array with Premium Motor Control Center, and Fused Disconnect. Blank of plates to be provided in case of a fan failure.
- Cooling coil section with 5/8" O.D. copper tube/aluminum fin drainable chilled water coils; 4" deep IAQ stainless steel drain pan.
- Factory Coil Coating
- Combination Mixing Box Filter Section with 2" filters. Two sets of filters. Dampers to be aluminum.

Items Not Included With AHUs:

- All items not mentioned above
- Rigging, piping and wiring
- Installation of items shipped loose
- Start-up service
- External isolators
- Electric duct heaters
- Actuators, valves or any controls
- Temporary throwaway filters, additional filters

PRICING INFORMATION:

Priced in accordance to Daikin Applied standard terms & conditions. Any standard or extended warranties are only applicable for domestic US installations:

Total Pricing for AHU-1-1 (excluding taxes):	\$32,950.00
Total Pricing for AHU-1-2 (excluding taxes):	\$37,200.00
Total Pricing for AHU-2-1 (excluding taxes):	\$46,800.00
Total Pricing for AHU-2-2 (excluding taxes):	\$48,800.00
Total Pricing for AHU-3-1 (excluding taxes):	\$41,350.00
Total Pricing for AHU-3-2 (excluding taxes):	\$36,840.00
Total Pricing for AHU-4-1 (excluding taxes):	\$34,560.00
Total Pricing for AHU-4-2 (excluding taxes):	\$46,900.00

Due to the unpredictable fluctuations in commodities and component pricing, our **quotation will be valid for 30 days** from the date of the quote. We must receive a written purchase order within 30 days from the date of this quote and release for immediate fabrication within 30 days from date of purchase order. If these conditions are not met, we reserve the right to evaluate the pricing at the time of the order and/or release for fabrication. Credit Card Payments are NO LONGER Accepted.

Thank you for your consideration of Daikin Applied equipment for this project. Your interest in Daikin Applied equipment and services is greatly appreciated. If you have any questions, or if I can be of further service, please do not hesitate to contact us at (954) 862-8500

Sincerely,

Daikin Applied
15712 SW 41st Street, suite 6
Davie, FL 33331

Company: _____

Accepted By: _____

Title: _____

Date: _____

PO# (For Billing Purposes Only): _____

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024

To: Members of the District Board of Trustees

From: Ava L. Parker, J.D., President

Subject: Approve Short Form Agreement with Cape Design Engineering (CDE) for Design-Build Services for the SoFi User Experience Branding and Wayfinding project at the Palm Beach Gardens Campus and Authorize the President or Designee to execute the Agreement Documents. Staff Contacts: Mr. Edgar Cintron, Director, Facilities, and Ms. Jennifer Alvarez, Director, Procurement

Summary:

Background/Pertinent Facts: This project is for the Design-Build of the branding and wayfinding items associated with the So-Fi User Experience at the Palm Beach Gardens campus. These items include the fabrication and installation of 3D PBSC letters with associated uplighting, lightboxes, LED Arch, building graphics at Lewis Center and Bioscience, fence wrapping, landscape lighting, and signage.

Financial Impact: TBD

Strategic Goal(s) Addressed: CULTURE: We will create a learning environment committed to the success of every student and employee.

Duration of Contract: Until project completion.

RECOMMEND: Approval

Attachments:

Links:

[ENGR-ShortFormAgreement_CDE_SoFiUserExperience_WSS660](#)

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.

Action

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024
To: Members of the District Board of Trustees
From: Ava L. Parker, J.D., President
Subject: Recommended Approval of Easement Improvement and Maintenance Agreement with TMRW Sports Inc.

Staff Contact: Mr. Edgar Cintron, Director of Facilities

Summary:

Background/Pertinent Facts: Palm Beach State College and TMRW Sports Inc. propose to enhance and maintain certain areas adjacent to the leased premises under the existing Ground Lease. The attached Easement Improvement and Maintenance Agreement outlines the responsibilities of both parties regarding improvements and ongoing maintenance. This partnership allows the College to improve areas of the Palm Beach Gardens campus while sharing costs and responsibilities with TMRW Sports Inc.

The planned improvements, including upgraded lighting, repaved parking lots, expanded sidewalks, and landscaping, will create a safer and more welcoming environment for students, staff, and visitors. These enhancements also contribute to a more professional and visually appealing campus.

Pending Legal approval, the Agreement establishes maintenance responsibilities between the College and TMRW Sports Inc., ensuring the College will not bear the full cost of upkeep. TMRW Sports Inc. will maintain specific areas, alleviating some of the College's financial and operational burdens. This item will be updated as soon as reasonably possible once a final version is agreed upon.

The upgrades to pedestrian walkways and other facilities will improve the overall functionality of the campus, making it easier for visitors and event attendees to navigate.

All enhancements made under this Agreement will ultimately belong to the College, adding long-term value to the campus infrastructure without the College having to fund the entire project.

Financial Impact: N/A

Strategic Goal(s) Addressed: CULTURE: We will create a learning environment committed to the success of every student and employee.

Duration of Contract: The Agreement remains in effect for the duration of the Ground Lease.

RECOMMEND: Approval

Attachments:

Exhibit 1 to Easement Improvement and Maintenance Agreement

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.

EASEMENT IMPROVEMENT AND MAINTENANCE AGREEMENT

This Easement Improvement and Maintenance Agreement (the "Agreement") is made and entered into this ___ day of _____, 2024, by and between The District Board of Trustees of Palm Beach State College, a public body corporate ("Grantor") and TMRW Sports, Inc., a Delaware corporation ("Grantee").

RECITALS:

WHEREAS, Grantor and Grantee (hereinafter referred to as "the Parties") entered into a Ground Lease as of November 1, 2022, which was amended effective March 22, 2024, (collectively, as amended, the "Ground Lease");

WHEREAS, in Section 3.05 of the Ground Lease, Grantor granted Grantee an easement for ingress to and egress from the Premises by way of certain parcels adjacent to the Premises identified as the "Non-exclusive Area" and the "Concurrent Use Area" on Exhibit A to the Ground Lease;

WHEREAS, the Parties desire that certain portions of the Non-exclusive Area and the Concurrent Use Area be improved and maintained to provide attendees to the Event Facility a safer and more esthetically pleasing ingress to and egress from the Premises (identified on Exhibit A to the Ground Lease as the "Exclusive Area"); and

WHEREAS, the Parties desire to express in writing their respective responsibilities and obligations regarding the improvements and the maintenance thereof as set forth below.

NOW, THEREFORE, for and in consideration of the mutual benefits to be derived by the Parties and the rights, covenants, obligations and liabilities of the Parties set forth below, the sufficiency of which is hereby acknowledged by the Parties, the Parties agree as follows:

AGREEMENT

Section 1. Incorporation of Recitals and Defined Terms. The foregoing recitals ("Recitals") are true, correct and are incorporated herein as if fully set forth in this Section 1. Capitalized terms used in this Agreement which are defined in the Ground Lease shall have the same meanings herein as therein.

Section 2. Improvements by Grantor. On or before December 15, 2024, Grantor agrees at its expense to complete the following improvements to the Non-exclusive Area:

- (a) re-seal and re-stripe the so-called Blue and Grey parking lots;
- (b) replace the lighting fixtures on the existing poles to provide enhanced lighting to the so-called Blue and Grey parking lots, and to the walkway leading from the Life Sciences Building to the Blue parking lot;
- (c) furnish mutually approved new direct burial light poles and fixtures for Grantee to install at the locations circled in yellow as indicated on Exhibit 1; and
- (d) Clear and maintain the landscape at the intersection of the Bioscience sidewalk and the Lewis Center sidewalk as depicted on Exhibit 1.

Section 3. Improvements by Grantee. On or before December 15, 2024, Grantee agrees at its expense to complete the following improvements to the SoFi pedestrian entry depicted on the attached Exhibit 1 which consists of the following items:

- (a) prepare design, engineering, and permit documents within the scope of work area outlined in blue on Exhibit 1;
- (b) remove and dispose existing light poles within the scope of work area and install direct burial light poles and fixtures supplied by Grantor at the locations circled in yellow on Exhibit 1 as referenced in Section 2(c) above;
- (c) replace existing 6-foot-wide sidewalk with a 10-foot sidewalk with expanded paved area at the entry gates consistent with the sidewalk plan outlined on Exhibit 1;
- (d) expand paving at the drop-off circle to improve “turning node” as outlined on Exhibit 1;
- (e) connect new 10-foot sidewalk to remaining sidewalk as depicted on Exhibit 1;
- (f) construct new crosswalk as depicted on Exhibit 1;
- (g) landscape the area as outlined on Exhibit 1;
- (h) add signage as outlined on Exhibit 1;
- (i) add benches where indicated on Exhibit 1.
- (j) remove and dispose existing solar array, windmill pole and concrete pad as outlined on Exhibit 1;
- (k) installation of the landscape at the intersection of the Bioscience sidewalk and the Lewis Center sidewalk as depicted on Exhibit 1; and
- (l) remove and dispose existing sign and planter adjacent to the drop-off circle as outlined on Exhibit 1.

Section 3. Construction and Material Standards. All work performed by the respective Parties and their contractors and subcontractors shall be performed in accordance with all legal requirements and in a good and workman like manner. All materials used in connection with such work shall be of good quality and free from defects. Each Party shall be responsible, at its expense, for promptly correcting all deficiencies and defects after written or oral notice thereof from the other Party.

Section 4. Title to Improvements. Title to all improvements made pursuant to this Agreement shall be vested in Grantor upon completion of the work outlined herein.

Section 5. Maintenance Obligations.

- (a) Grantor, at its expense, shall be responsible for maintaining the landscaping within the area depicted in Exhibit 1 within the Non-exclusive Area and the Concurrent Use Area per Grantor’s current standards (i.e, no more frequently than every fourteen days). Grantee may supplement the maintenance of such landscaping prior to Grantee-hosted Events and/or events hosted by any sub-leasee occurring within the Event Facility to enhance appearance for attendees.
- (b) Grantee, at its expense, shall be responsible for maintaining the hardscaped structures (e.g., walkways, benches, signs, etc., but excluding the light poles and fixtures) within the area depicted in Exhibit 1. Additionally, Grantee, at its expense, shall be responsible for trash removal and general clean-up within the Non-exclusive Area and the Concurrent Use Area following Grantee-hosted Events and/or events hosted by any sub-leasee occurring within the Event Facility. Grantor shall be responsible for trash removal and general clean-up within the Non-exclusive Area and the Concurrent Use Area at all other times and the maintenance of all poles and lighting fixtures.

Section 6. Term. The term of this Agreement shall commence on the date this Agreement has been signed by both Parties and shall end upon the expiration of the Term of the Ground Lease.

Section 7. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Florida without regard to Florida's conflict of laws rules.

Section 8. Insurance. Grantee is required to supply a Certificate of Insurance naming Palm Beach State College and its District Board of Trustees as additional insured evidencing coverage during the Term of the Lease Agreement: 1. Workers' compensation and employee's liability in accordance with the laws of the State of Florida. 2. General Liability, minimum of \$1,000,000 per Occurrence and \$2,000,000 Aggregate. 3. Property damage liability, minimum of \$1,000,000 per occurrence and \$2,000,000 aggregate. 4. Umbrella liability with limits of not less than \$2,000,000 per occurrence and \$2,000,000 aggregate. 5. Contingent coverage for subcontractors for liability at the site. The Certificate of Insurance must be provided to the College prior to the commencement of any work.

Section 9. Damage to Property. The Grantee shall be responsible for any damage to property, including but not limited to buildings, structures, utilities, and landscaping, caused by their operations, employees, subcontractors, agents, licensees and invitees during term of the Ground Lease. The Grantee must promptly notify the Grantor of any damage to property and take immediate steps to mitigate further damage. Furthermore, the Grantee shall repair or replace any damaged property to the satisfaction of the Grantor. If repair or replacement is not feasible, the Grantee shall compensate the Grantor for the full value of the damaged property.

Section 10. Indemnification. The Grantee agrees to indemnify, defend, and hold harmless the Grantor, its successors, assigns, agents, and employees from and against any and all claims, liabilities, losses, damages, costs, and expenses (including reasonable attorney's fees) arising out of or in connection with the use, maintenance, or repair of the Exclusive Area by the Grantee, its agents, contractors, licensees or invitees, except to the extent caused by the negligence or willful misconduct of the Grantor, its agents, contractors, licensees or invitees.

Section 11. Notice for use of Parking Lots. Grantee will provide Notice to the Grantor, at least 2 weeks prior to any event either hosted by the Grantee or their subleasee, so that the Grantor can make arrangements for its own constituents.

IN WITNESS WHEREOF, the Parties have duly executed this Agreement effective on the date first set forth above.

THE DISTRICT BOARD OF TRUSTEES
OF PALM BEACH STATE COLLEGE, a
public body corporate

By: _____
Jon Harrison, as Chairperson

TMRW Sports, Inc.

By: _____
Mike McCarley, President

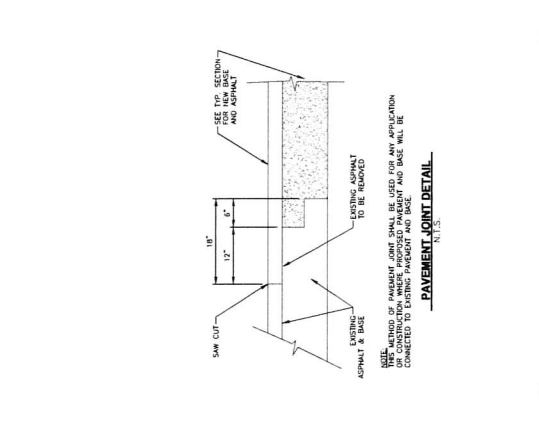
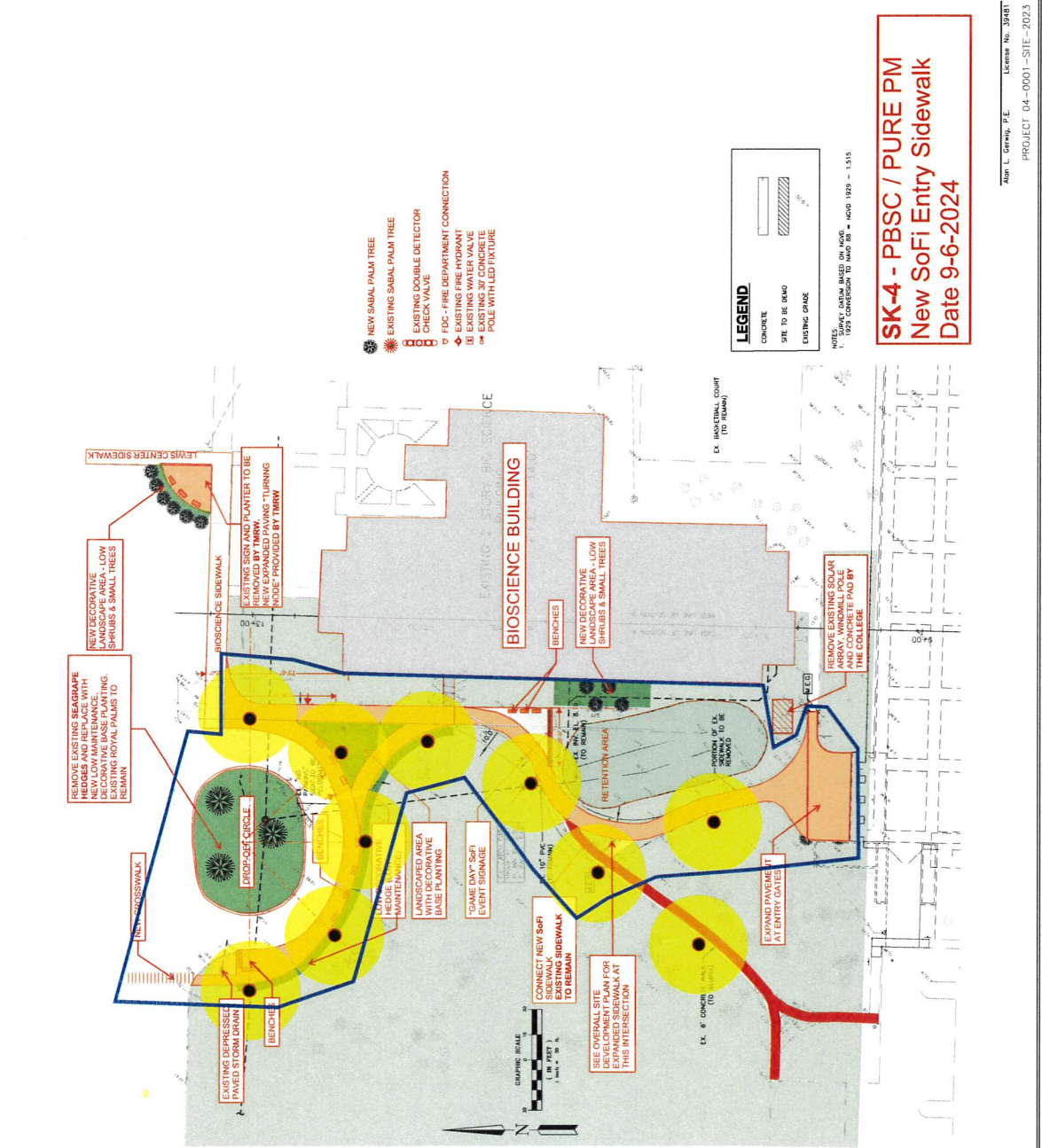
Exhibit 1

Alan Cervig & Associates, Inc.
Civil and Structural Engineers
CA #1909
13758 W. Fowler Rd., Suite 201
Van Nuys, CA 91411
Tel: (818) 752-2000
Fax: (818) 752-8901

NEW ACCESS SIDEWALK
PALM BEACH GARDENS CAMPUS
SITE IMPROVEMENT PLAN & DETAILS

NO.	DATE	BY	DESCRIPTION
1	04/06/2023	ALC	ISSUED FOR PERMITS
2	06/06/2024	ALC	DATE 9-6-2024

Proj: 22-045
No.: Sheet C1 of C1
Date: 04/06/2023



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**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024

To: Members of the District Board of Trustees

From: Ava L. Parker, J.D., President

Subject: Approve Contract Award for Life and Disability Insurances and Related Services RFP2025-01LC to The Standard in the Estimated Annual Amount of \$447,674 and Authorize the President or Designee to Execute the Contract Documents

Staff Contacts: Ms. Cheryl Hare, Director, Total Rewards and Ms Jennifer. Alvarez, Procurement Director

Summary:

Background/Pertinent Facts: On August 7, 2024, the Procurement Department issued Solicitation No. 2025-01LC for Life and Disability Insurance Programs. The purpose of the Request for Proposals (RFP) was to seek proposals from qualified providers to offer the College insurance and administrative services for basic life and AD&D, voluntary life and AD&D, long-term disability, short-term disability, and employee assistance program. A total of four proposals were received.

The College's Evaluation Committee (Committee) for this solicitation included the following members:

- Cheryl Hare, Director of Total Rewards, Human Resources
- Shavasha Barnett, Payroll Director, Finance Department
- Rick Fethke, Budget Director, Finance Department
- Katrina Valentino, Benefits Manager, Human Resources (Non-Voting Member)

On September 13, 2024, the Committee completed a thorough evaluation of the proposals received and unanimously recommended The Standard for approval for Life and Disability Insurance Programs.

Financial Impact: Approximately \$895,348 over the two-year contract term. Estimated College cost is \$270,956 per year (reduction of \$45,313 to previous year) and estimated employee cost is \$227,540 per year (\$12,178 savings to previous year).

Strategic Goal(s) Addressed: Culture

Duration of Contract: Initial term of two (2) years, with three, one-year options to renew.

RECOMMEND: Approval

Attachments: Notice of Intent to Recommend

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.



Procurement Services

September 13, 2024

NOTICE OF INTENT TO RECOMMEND

RFQu 2025-01LC Life and Disability Insurance Programs

The Evaluation Committee has reviewed, evaluated, scored and ranked the responsible and responsive proposals based on the evaluation criteria as outlined in the solicitation. The following company will be recommended to the Palm Beach State College District Board of Trustees for approval:

The Standard

Once approved by the District Board of Trustees of Palm Beach State College (or their designee), the recommended company will be requested to negotiate and enter into a contract with Palm Beach State College for these services. In the event the College and the company cannot reach a contract agreement, the College can then choose to enter negotiations with the next highest ranked company and attempt to negotiate a contract with that company. The process will continue until the College has successfully negotiated a contract or rejects all proposals. The College reserves the right to execute or not execute, as applicable, a contract with any company when it is determined to be in the College's best interests. Contract award shall be subject to the contract approval of all appropriate officials in accordance with applicable District Board of Trustees Policy, Procurement Policy, and Florida State laws and regulations.

David Chojnacki, CPPP
Assistant Director, Procurement Services

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024
To: Members of the District Board of Trustees
From: Ava L. Parker, J.D., President
Subject: Salary Schedule Revision – Range Adjustment
Cheryl Hare, Director of Total Rewards

Summary:

Background/Pertinent Facts: In compliance with Board Policy 5.301 Employee Classification and Compensation Programs, the College's Salary Schedule is presented to the District Board of Trustees when substantive changes such as range adjustments are made. The range adjustment shall become effective with the November 15, 2024, paycheck for those falling below the new minimums. The ranges of the paygrades are adjusted approximately 1.8% from midpoint. Budget Office estimates a \$40,000 impact

Financial Impact: \$40,000 in FY 2024-2024

Strategic Goal(s) Addressed: Culture

Duration of Contract: N/A

RECOMMEND: Approval

Attachments: Nov 2024 Pay Range Adjustment.pdf

Links: N/A

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.

Current Ranges

Pay Grade	Current Hourly		Current Salary	
	Minimum	Maximum	Minimum	Maximum
540	\$15.00	\$21.60		
550	\$15.78	\$23.71		
560	\$17.00	\$26.01		
570	\$18.66	\$28.55		
58 / 580	\$20.47	\$31.34	\$42,583	\$65,168
59 / 590	\$22.46	\$34.38	\$46,721	\$71,522
60 / 600	\$24.61	\$38.45	\$51,197	\$79,962
61 / 610	\$26.54	\$43.17	\$55,208	\$89,790
62 / 620	\$29.14	\$47.38	\$60,613	\$98,545
63			\$66,503	\$108,152
64			\$73,005	\$118,697
65			\$80,120	\$130,271
66			\$84,786	\$150,354
67			\$93,041	\$165,014
68			\$102,119	\$181,103
69			\$112,084	\$198,760
70			\$123,020	\$218,140

Proposed Ranges

Pay Grade	Proposed Hourly		Proposed Salary	
	Minimum	Maximum	Minimum	Maximum
540	\$15.38	\$22.29		
550	\$16.06	\$24.90		
560	\$17.47	\$27.08		
570	\$19.00	\$29.45		
58 / 580	\$21.10	\$32.07	\$43,888	\$66,708
59 / 590	\$22.88	\$35.47	\$47,599	\$73,779
60 / 600	\$25.12	\$38.93	\$52,240	\$80,972
61 / 610	\$27.10	\$43.35	\$56,359	\$90,175
62 / 620	\$29.74	\$47.58	\$61,854	\$98,967
63			\$67,885	\$108,616
64			\$74,218	\$119,492
65			\$81,455	\$131,142
66			\$85,768	\$151,809
67			\$94,130	\$166,610
68			\$103,308	\$182,855
69			\$113,380	\$200,683
70			\$124,435	\$220,250

**Palm Beach State College
District Board of Trustees
Agenda Transmittal Sheet**

Date: October 15, 2024

To: Members of the District Board of Trustees

From: Ava L. Parker, J.D., President

Subject: General Salary Increase for Regular and Fixed- Term Non-Bargaining Unit Employees
Staff Contact: Ms. Cheryl Hare, Director, Total Rewards

Summary:

Background/Pertinent Facts: Effective with the pay period ending on November 15, 2024, the College will increase the base pay of regular and fixed-term non-bargaining employees based on continuous regular/fixed-term service calculated as of November 1, 2024, as follows:

- Employees with 6 months or more of continuous regular/fixed term service shall receive a 3.75% increase to their base pay.
- Employees with 3 to 6 months of continuous regular/fixed term service shall receive a 1.875% increase to their base pay.
- Employees with less than 3 months of continuous regular/fixed term service will not receive an increase to base pay.

Non-bargaining unit employees who reach or exceed the maximum of the salary range shall receive a one-time stipend equivalent to the amount that exceeds the salary range.

Non-bargaining unit employees in grant-funded positions may be provided a pay increase equal to or less than regular employees based upon the grant funding. If grant funding becomes sufficient to support the increase later in the fiscal year, the increase may be provided but shall not be retroactive.

Financial Impact: \$ 2,235,279 {\$2,038,835 Fund 1 and \$196,444 Fund 2}
FY \$1,676,534

Strategic Goal(s) Addressed: Culture

Duration of Contract: N/A

RECOMMEND: Approval

Attachments: N/A

Links:

Approval: Ava L. Parker, J.D., President

This item has been approved electronically by the appropriate executive and/or supervisor.